



SHIRE OF JERRAMUNGUP

ORDINARY COUNCIL MEETING

**Held at the Council Chambers
8 Vasey Street, Jerramungup
Wednesday, 15 May 2019**

MINUTES

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Shire of Jerramungup
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Ordinary Meeting of Council
Wednesday 15 May 2019

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ORDINARY COUNCIL MEETING MINUTES

1.0 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS

The meeting was opened at 2:06 pm by the Shire President.

2.0 RECORD OF ATTENDANCE

2.1 ATTENDANCE

ELECTED MEMBERS:

Cr Robert Lester	Shire President (Chair)
Cr Joanne Iffla	Deputy Shire President
Cr Bill Bailey	Councillor
Cr Rex Parsons	Councillor
Cr Julie Leenhouders	Councillor
Cr Andrew Price	Councillor

STAFF:

Martin Cuthbert	Chief Executive Officer
Charmaine Solomon	Deputy Chief Executive Officer
Murray Flett	Manager of Works
Craig Pursey	Manager of Development
Rachel Smith	Executive Assistant
Stephen Elson	Environmental Officer
Janna Cheshire	Building Surveyor

VISITORS:

Nil

GALLERY:

Nil

2.2 APOLOGIES

Nil

2.3 APPROVED LEAVE OF ABSENCE

Nil

2.4 ABSENT

Nil

2.5 DISCLOSURE OF INTERESTS

Section 5.65 and 5.70 of the *Local Government Act 1995* requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

2.5.1 DECLARATIONS OF FINANCIAL INTERESTS

Nil

2.5.2 DECLARATIONS OF PROXIMITY INTERESTS

Nil

2.5.3 DECLARATIONS OF IMPARTIALITY INTERESTS

Nil

3.0 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION: OCM190501

MOVED: Cr Iffla

SECONDED: Cr Bailey

That Cr Andrew Price be granted Leave of Absence from the Ordinary Council Meeting held on 16 October 2019.

CARRIED: 6/0

2:08pm Murray Flett left the meeting

2:09pm Murray Flett and Stephen Elson returned to the meeting

4.0 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by Absolute Majority) the attendance of a person, not physically present at a meeting of Council, by audio contact. The person must be in a 'suitable place' as approved (by Absolute Majority) by Council. A 'suitable place' means a place that is located in a townsite or other residential area and 150km or further from the place at which the meeting is to be held.

5.0 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.0 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

Nil

6.2 PETITIONS, DEPUTATIONS, PRESENTATIONS AND SUBMISSIONS

Murray Flett and Stephen Elson shared presentation on 'Maintenance and Management of Shire Road Reserves'.

2:55pm Stephen Elson left the meeting

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 17 April 2019.

That the Minutes of the Ordinary Council Meeting of the Shire of Jerramungup held at the Emergency Services Shed, Bremer Bay, on 17 April 2019 be CONFIRMED

MOTION: OCM190502

MOVED: Cr Price

SECONDED: Cr Leenhouders

That Council CONFIRMS;

- 1. The Minutes of the Ordinary Council Meeting of the Shire of Jerramungup held at the Emergency Services Shed, Bremer Bay, on 17 April 2019.**

CARRIED: 6/0

8.0 RECOMMENDATIONS AND REPORTS OF COMMITTEES

Nil

9.0 REPORTS

9.1 TECHNICAL SERVICES

9.1.1 WORKS REPORT FOR APRIL 2019

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	
Author:	Murray Flett, Manager of Works
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	6 May 2019
Attachments:	1. Road Construction Program Schedule
Authority/Discretion:	Information

SUMMARY:

For Council to note the works completed for the prior month.

BACKGROUND:

Road Construction

This month the Construction crew completed realignment of the sub-standard curve on Meechi Road. The old road alignment had a deflection angle of 90 degrees with an advisory speed limit of 60km/hr. This has now been replaced by the 850 metre radius curve which eliminates the need for advisory speed reduction signage. The remaining works to cut down the hill and fill over the culvert will recommence when more favourable weather conditions prevail.

The crew have also completed upgrade works at the Jerramungup Tip which consisted of;

- Gravel sheeting the turnaround area and the through track.
- Constructing the tank pad and installing the tank next to the transfer shed.
- Gravel sheeting sections for the recycling bin, timber and steel storage areas and the oil tank.
- Constructing a retention basin.

The crew have also been gravel sheeting clay sections on school bus routes to improve the skid resistance whilst improving the drainage as part of these works.

Attached is the year to date 2018/2019 construction program.

Town Services

The recent rains have helped rejuvenate the lawns and established native gardens within both town sites that were struggling as a result of the dry spell. Unfortunately, with the rain comes the onset of weeds so the annual spray program has commenced on the most affected roads.

The Great Southern Technical and Further Education (TAFE) campus have now propagated in excess of 12,000 native plants from seeds collected within work areas and these will be planted at rehabilitation sites by Cert III & IV students as part of their Cert III CLM training. TAFE may even exceed having 20,000 native seedlings propagated by the time the rehabilitation works commence later this year. This type of exposure to real time works has been invaluable training to these students undertaking their Cert III and Cert IV CLM units.

Road Maintenance

Even with the recent rains, conditions are still very dry for maintenance grading so the crew are still focussing on maintaining not only the running surface, but also offshoot drains, back-slopes, the inside of curves and sight lines at intersections to improve driving conditions for the road user.

Some gravel patching has been undertaken to rectify failures in the road pavement but all road users are urged to drive according to the road conditions given the ever changing conditions.

CONSULTATION:

Internal

COMMENT:

This report is for information only to advise Council on the previous months works activities.

STATUTORY ENVIRONMENT:

There are no statutory implications for this report.

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026; Aspiration 3.4 – Service and Infrastructure Provision: To lobby, advocate for and deliver a first class transport and telecommunications network.

Objectives:

3.4.1 – Continued improvements on the local road network

FINANCIAL IMPLICATIONS:

The works completed are included in the 2018/2019 Shire of Jerramungup budget.

WORKFORCE IMPLICATIONS:

This report provides an overview of the outside workforce operations for the previous month.

POLICY IMPLICATIONS:

Policy implications do not apply to this report and it is the opinion of the author that policy development is not required.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council RECEIVE the works report for April 2019.

MOTION: OCM190503

MOVED: Cr Parsons

SECONDED: Cr Price

That Council RECEIVE the works report for April 2019.

CARRIED: 6/0

2:59pm CEO Martin Cuthbert left the meeting.

3:00pm CEO Martin Cuthbert returned to the meeting.

3:05pm Murray Flett left the meeting.

9.2 CORPORATE SERVICES**9.2.1 ACCOUNTS FOR PAYMENT – APRIL 2019**

Location/Address:	N/A
Name of Applicant:	N/A
Author:	Sarah Van Elden, Finance Officer
Responsible Officer:	Charmaine Solomon, Deputy Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	6 May 2019
Attachments:	1. List of Accounts Paid to 30 April 2019 2. Credit Card Statement 27 March 2019 – 27 April 2019
Authority/Discretion:	Information

SUMMARY:

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of April 2019.

BACKGROUND:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's municipal and trust funds. In accordance with regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Office is to be provided to Council.

CONSULTATION:

Internal consultation within the Finance Department.

COMMENT:

All municipal fund expenditure included in the list of payments is incurred in accordance with the 2018-19 Annual Budget as adopted by Council at its meeting held 23 July 2018 (Minute No. SC180701 refers) and subsequently revised or has been authorised in advance by the President or by resolution of Council as applicable.

The table below summarises the payments drawn on the funds during the month of April 2019. Lists detailing the payments made are appended as an attachment.

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	28170	
EFT Payments	15914 – 15967	\$685,086.21
EFT Payments	15969 – 15985	\$39,509.78
Direct Deposits		\$26,912.40
Municipal Account Total		\$751,508.39
Trust Account		
EFT Payments	15968	\$125,335.89
Trust Account Total		\$125,335.89
Grand Total		\$876,844.28

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

12(1) A payment may only be made from the municipal fund or a trust fund—

- (a) if the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from those funds—by the CEO: or*
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.*

The Chief Executive Officer has delegated authority to make payments from the municipal and trust fund.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

(2) A list of accounts for approval to be paid is to be prepared each month showing—

- (a) for each account which requires council authorisation in that month—*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction; and*
- (b) the date of the meeting of the council to which the list is to be presented.*

(3) A list prepared under subregulation (1) or (2) is to be—

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026; Aspiration 2.5 – Civic Leadership to provide strong civic leadership and governance systems that are open and transparent and ethical.

Objectives:

2.5.2 – Maintain a highly accountable and transparent governance network and decision making process

FINANCIAL IMPLICATIONS:

All expenditure from the municipal fund was included in the annual budget as adopted or revised by Council.

WORKFORCE IMPLICATIONS:

There are no workforce implications for Council.

POLICY IMPLICATIONS:

Finance Policy FP5 – Corporate Credit Card

Finance Policy FP6 – Purchasing

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council, pursuant to regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, NOTES the Chief Executive Officer’s list of accounts paid under delegated authority being;

- a) **The List of Accounts Paid to 30 April 2019 as detailed in Attachment 9.2.1(a).**
- b) **The Credit Card Statement 27 March 2019 – 27 April 2019 as detailed in attachment 9.2.1(b).**

MOTION: OCM190504

MOVED: Cr Bailey

SECONDED: Cr Iffla

That Council, pursuant to regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, NOTES the Chief Executive Officer’s list of accounts paid under delegated authority being;

- a) **The List of Accounts Paid to 30 April 2019 as detailed in Attachment 9.2.1(a).**
- b) **The Credit Card Statement 27 March 2019 – 27 April 2019 as detailed in attachment 9.2.1(b).**

CARRIED: 6/0

3:07pm Craig Pursey left the meeting.

3:08pm Murray Flett returned to the meeting.

3:08pm Craig Pursey returned to the meeting.

3:11pm Murray Flett left the meeting.

3:13pm Murray Flett returned to the meeting.

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT15914	01/04/2019	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Police House	1		34,136.71
INV 259	01/04/2019	WA TREASURY CORPORATION	Loan No. 259 Interest payment - Police House		34,136.71	
EFT15915	01/04/2019	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Devils Creek Road	1		511,776.25
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Black Rocks Road & Bremer Bay Townsite		92,414.75	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Devils Creek Road		121,634.83	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Jacup North Road		96,337.21	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Needilup North Road		115,363.95	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Jerramungup Townsite		27,215.64	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Borden Boxwood Road		47,919.87	
INV AWWPSC28/02/2019		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Supply & Spray Sealing 2018/19 Program - Various Shire Roads		10,890.00	
EFT15916	10/04/2019	SYNERGY	ELECTRICITY CHARGES 15.01.2019 - 21.03.2019	1		291.55
INV 9652053121/03/2019		SYNERGY	ELECTRICITY CHARGES 15.01.2019 - 21.03.2019		177.00	
INV 9068684526/03/2019		SYNERGY	ELECTRICITY CHARGES 15.01.2019 - 21.03.2019		114.55	
EFT15917	10/04/2019	TELSTRA	MOBILE PHONE CHARGES TO 21.03.2019	1		1,704.24
INV 4566063622/03/2019		TELSTRA	MOBILE PHONE CHARGES TO 21.03.2019		1,093.75	
INV 2503813423/03/2019		TELSTRA	SERVICES & EQUIPMETN RENTAL TO 18.04.2019		81.88	
INV 0985677627/03/2019		TELSTRA	USAGE CHARGES TO 22.03.2019, SERVICE & EQUIP RENTAL TO 22.04.2019		423.76	
INV 6336743027/03/2019		TELSTRA	SERVICE & EQUIP RENTAL TO 22.04.2019		34.95	
INV 6335743027/03/2019		TELSTRA	SERVICE & EQUIP RENTAL TO 22.04.2019		34.95	
INV 6344067727/03/2019		TELSTRA	SERVICE & EQUIP RENTAL TO 22.04.2019		34.95	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT15918	10/04/2019	LANDMARK OPERATIONS LIMITED	Nufa Gladiator CT 20L	1		151.20
INV 01-0003212/02/2019		LANDMARK OPERATIONS LIMITED	SOCKET, ELECTRICAL TAPE, SOCKET ADAPTER		32.70	
INV 01-0003949/02/2019		LANDMARK OPERATIONS LIMITED	SOCKET, ELECTRICAL TAPE, SOCKET ADAPTER		18.95	
INV 9015198028/02/2019		LANDMARK OPERATIONS LIMITED	Nufa Gladiator CT 20L		99.55	
EFT15919	10/04/2019	FOREMAN RURAL	SUPPLIES FOR MEECHI ROAD	1		10,577.60
INV 01-0005006/02/2019		FOREMAN RURAL	CEMENT		88.00	
INV 01-0005018/02/2019		FOREMAN RURAL	SUPPLIES FOR MEECHI ROAD		9,114.60	
INV 01-0005048/02/2019		FOREMAN RURAL	CEMENT BORDEN BOXWOOD ROAD		704.00	
INV 01-0005048/02/2019		FOREMAN RURAL	CEMENT - NEEDILUP NORTH ROAD		649.00	
INV 01-0004021/02/2019		FOREMAN RURAL	SCRUBING BRUSH		22.00	
EFT15920	10/04/2019	Bremer Bay Mechanical Pty Ltd	JP0014: 60,000KM SERVICE	1		350.00
INV 1976	18/02/2019	Bremer Bay Mechanical Pty Ltd	JP0014: 60,000KM SERVICE		350.00	
EFT15921	10/04/2019	JD & NL SPINKS	Delivery of 3x Portable toilets from Coate	1		418.00
INV INV-090106/01/2019		JD & NL SPINKS	Delivery of 3x Portable toilets from Coate		418.00	
EFT15922	10/04/2019	Bremer Bay Salt & Sand	Hire of 3 x Shade Gazebos for Australia Day event held at Bremer Bay Skate Park 26th January 2019	1		75.00
INV 000003	06/02/2019	Bremer Bay Salt & Sand	Hire of 3 x Shade Gazebos for Australia Day event held at Bremer Bay Skate Park 26th January 2019		75.00	
EFT15923	10/04/2019	OZRUSS TRADING CO	JP001: TYRE REPAIR, JP70078/79: TYRES, JP0011: REPLACE SEALING RING AND TYRE DISPOSAL	1		5,764.00
INV 4134	09/01/2019	OZRUSS TRADING CO	JP0019: Loader Tyre Repair and Sealing Fluid		220.00	
INV 4169	28/02/2019	OZRUSS TRADING CO	JP001: TYRE REPAIR, JP70078/79: TYRES, JP0011: REPLACE SEALING RING AND TYRE DISPOSAL		5,544.00	
EFT15924	10/04/2019	JERRAMUNGUP ENTERPRISES	JP004: FLOMETER, RED PILOT LAMP & GLOBE	1		1,200.69

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0007681901/02/2019		JERRAMUNGUP ENTERPRISES	JP0019: Grease Nipples		36.00	
INV 0007682101/02/2019		JERRAMUNGUP ENTERPRISES	JP001: Filter & Various other parts		177.40	
INV 0007683804/02/2019		JERRAMUNGUP ENTERPRISES	JP0010: Bolts & Washers		8.50	
INV 0007685706/02/2019		JERRAMUNGUP ENTERPRISES	JP0019: GREASE NIPPLE		31.00	
INV 0007685806/02/2019		JERRAMUNGUP ENTERPRISES	Water Tanker - Camlock & Hose Clamp + Labour		152.96	
INV 0007686007/02/2019		JERRAMUNGUP ENTERPRISES	JP004: FLOMETER, RED PILOT LAMP & GLOBE		493.15	
INV 0007690213/02/2019		JERRAMUNGUP ENTERPRISES	JP0011: Hydraulic O Ring		11.00	
INV 0007692918/02/2019		JERRAMUNGUP ENTERPRISES	JP3914: Various Fittings		59.14	
INV 0007696121/02/2019		JERRAMUNGUP ENTERPRISES	Water Tanker - Hose		30.40	
INV 0007695621/02/2019		JERRAMUNGUP ENTERPRISES	Water Tanker - Spark Plug		6.60	
INV 0007697827/02/2019		JERRAMUNGUP ENTERPRISES	JP009: Various Parts		56.04	
INV 0007699928/02/2019		JERRAMUNGUP ENTERPRISES	JP009: Trailer Coupling and various other parts		138.50	
EFT15925	10/04/2019	BOC GASES	ARGOSHIELD & OXYGEN MEDICAL C SIZE	1		11.68
INV 5004403426/02/2019		BOC GASES	ARGOSHIELD & OXYGEN MEDICAL C SIZE		11.68	
EFT15926	10/04/2019	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF FEB 2019	1		1,614.81
INV FEB19	28/02/2019	IGA JERRAMUNGUP	GOODS PURCHASED FOR THE MONTH OF FEB 2019		1,614.81	
EFT15927	10/04/2019	BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	18-19 LIBRARY AGREEMENT ADJUSTMENT	1		3,774.36
INV 0000138701/01/2019		BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	18-19 LIBRARY AGREEMENT ADJUSTMENT		3,774.36	
EFT15928	10/04/2019	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS FOR THE MONTH OF FEB 2019	1		2,355.29
INV FEB 19	28/02/2019	EASTERN GREAT SOUTHERN PETROLEUM	RETAIL CUSTOMER FUEL CARDS FOR THE MONTH OF FEB 2019		2,355.29	
EFT15929	10/04/2019	NEEDILUP PROGRESS ASSOCIATION	CHARGE 1/3 ELECTRICITY ACCOUNT FOR THE NEEDILUP BUSH FIRE SHED	1		44.30

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 36	26/03/2019	NEEDILUP PROGRESS ASSOCIATION	CHARGE 1/3 ELECTRICITY ACCOUNT FOR THE NEEDILUP BUSH FIRE SHED		44.30	
EFT15930	10/04/2019	TRUCKLINE	JP7007879: BUSH EQUALISER POLY, BUSH TORQUE ROD POLY	1		268.00
INV 6601435	28/03/2019	TRUCKLINE	JP7007879: BUSH EQUALISER POLY, BUSH TORQUE ROD POLY		268.00	
EFT15931	10/04/2019	LANDMARK OPERATIONS LIMITED	PALLET OF CHLORINE	1		1,218.80
INV 9015651215	03/2019	LANDMARK OPERATIONS LIMITED	CREDIT EMPTY POOL DRUNMS FOR POOL		-523.60	
INV 9015818521	03/2019	LANDMARK OPERATIONS LIMITED	FREIGHT ON EMPTY POOL CHLORINE DRUMS		88.00	
INV 9015993527	03/2019	LANDMARK OPERATIONS LIMITED	PALLET OF CHLORINE		1,654.40	
EFT15932	10/04/2019	ITVISION	MONTHLY RATES PROCESSING SERVICE FOR MARCH 2019	1		2,681.25
INV 31095	31/03/2019	ITVISION	MONTHLY RATES PROCESSING SERVICE FOR MARCH 2019		2,681.25	
EFT15933	10/04/2019	ALBANY OFFICE PRODUCTS DEPOT	EMP 77 - OFFICE CHAIR	1		339.00
INV 568035	22/03/2019	ALBANY OFFICE PRODUCTS DEPOT	EMP 77 - OFFICE CHAIR		339.00	
EFT15934	10/04/2019	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES FOR MARCH 2019	1		13,996.10
INV INVOICE31	03/2019	BREMER PRODUCE	BREMER BAY CONTRACT CLEANING SERVICES FOR MARCH 2019		13,996.10	
EFT15935	10/04/2019	AL CURNOW HYDRAULICS	JP4816: 2 HYDRAULIC ADAPTORS	1		57.02
INV C24918	22/03/2019	AL CURNOW HYDRAULICS	JP4816: 2 HYDRAULIC ADAPTORS		57.02	
EFT15936	10/04/2019	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER REFERENCE 3M04656513	1		1,657.76
INV 039323	27/03/2019	CLASSIC FUNDING GROUP	LEASING COSTS ASSOCIATED WITH PHOTOCOPIER REFERENCE 3M04656513		1,657.76	
EFT15937	10/04/2019	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT & RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE	1		85.00

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INV 24538	28/03/2019	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT & RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE		85.00	
EFT15938	10/04/2019	LARRY'S CONTRACTING	Hire of Drop Deck Float	1		154.00
INV 190	06/03/2019	LARRY'S CONTRACTING	Hire of Drop Deck Float		154.00	
EFT15939	10/04/2019	AUSSIE WATER COOLERS PTY LTD	2x Water Filters for admin office water cooler	1		110.00
INV INV-A1429/03/2019	10/04/2019	AUSSIE WATER COOLERS PTY LTD	2x Water Filters for admin office water cooler		110.00	
EFT15940	10/04/2019	OCEANSIDE PLUMBING AND GAS	REPLACE TAP @ 2 DERRICK STREET, FIX LEAKING TOILET AT BB DAYCARE CENTRE	1		345.40
INV 0000063624/03/2019	10/04/2019	OCEANSIDE PLUMBING AND GAS	REPLACE TAP @ 2 DERRICK STREET, FIX LEAKING TOILET AT BB DAYCARE CENTRE		345.40	
EFT15941	10/04/2019	DROP IN MECH	JP0010: WIRING REPAIRS, REPLACE GREASE NIPPLES	1		2,273.04
INV INV-066226/03/2019	10/04/2019	DROP IN MECH	JP0010: WIRING REPAIRS, REPLACE GREASE NIPPLES		1,485.00	
INV INV-066326/03/2019	10/04/2019	DROP IN MECH	JP008: CREATE NEW WIRING HARNESS FOR LEFT HEADLIGHT		297.00	
INV INV-066428/03/2019	10/04/2019	DROP IN MECH	JP0019: FIT NEW SELF LEVELLING BAR		491.04	
EFT15942	10/04/2019	Bremer Bay Mechanical Pty Ltd	JP0021: 15,000KM SERVICE	1		2,836.00
INV 2066	12/03/2019	Bremer Bay Mechanical Pty Ltd	JP0039: Fit & Wire up New Radio		135.00	
INV 2091	20/03/2019	Bremer Bay Mechanical Pty Ltd	JP0024: Remove Damaged Hydraulic Hose, Fit new hose & Top up oil		670.00	
INV 2111	26/03/2019	Bremer Bay Mechanical Pty Ltd	JP0021: 15,000KM SERVICE		2,031.00	
EFT15943	10/04/2019	NEIL & MAUD SANDERS	3500m2 of Gravel to be removed from gravel pit & rehabilitated-Lake Magenta Road	1		5,390.00
INV 06	08/03/2019	NEIL & MAUD SANDERS	3500m2 of Gravel to be removed from gravel pit & rehabilitated-Lake Magenta Road		5,390.00	
EFT15944	10/04/2019	Stewart Lawrence	SUPPLY AND LAY 2X CULVERTS TO FRANTOM WAY, REPAIR OF TRAFFIC ISLAND ROBERT STREET	1		2,000.00
INV 58	07/03/2019	Stewart Lawrence	SUPPLY AND LAY 2X CULVERTS TO FRANTOM WAY, REPAIR OF TRAFFIC ISLAND ROBERT STREET		2,000.00	

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EFT15945	10/04/2019	Reside Contracting	Materials & Labour to remove, repair and replace damaged timbers to Boat Ramp	1		748.00
INV 170	21/03/2019	Reside Contracting	Materials & Labour to remove, repair and replace damaged timbers to Boat Ramp		748.00	
EFT15946	10/04/2019	Jerramungup Electrical Service	AIR CONDITIONER SERVICES FOR SHIRE PROPERTIES	1		2,310.00
INV INV-018114/03/2019	10/04/2019	Jerramungup Electrical Service	SUPPLY 1X DECODER		330.00	
INV INV-023930/03/2019	10/04/2019	Jerramungup Electrical Service	AIR CONDITIONER SERVICES FOR SHIRE PROPERTIES		1,980.00	
EFT15947	10/04/2019	QTRACK	JP4888: NEW TRACKS FOR SKID STEER	1		3,278.00
INV INV-127220/03/2019	10/04/2019	QTRACK	JP4888: NEW TRACKS FOR SKID STEER		3,278.00	
EFT15948	10/04/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	SNAKE AWARENESS TRAINING	1		286.00
INV 1000287	06/03/2019	DARREN DARCH T/A FAUNA FOR THE FUTURE	SNAKE AWARENESS TRAINING		286.00	
EFT15949	10/04/2019	JERRAMUNGUP HOTEL	Accommodation for Darren for Snake Awareness Training	1		105.00
INV 1694	09/03/2019	JERRAMUNGUP HOTEL	Accommodation for Darren for Snake Awareness Training		105.00	
EFT15950	10/04/2019	HASSELL DISTRICT TRADERS	STORMPRO PIPES FOR LAKE MAGENTA ROAD ROADWORKS	1		9,516.26
INV 1006286913/03/2019	10/04/2019	HASSELL DISTRICT TRADERS	JP003: ANTENNA		15.00	
INV 1006289115/03/2019	10/04/2019	HASSELL DISTRICT TRADERS	EMP 127: WET WEATHER SET		32.72	
INV 1006302429/03/2019	10/04/2019	HASSELL DISTRICT TRADERS	STORMPRO PIPES FOR LAKE MAGENTA ROAD ROADWORKS		9,468.54	
EFT15951	10/04/2019	STATE LIBRARY OF WESTERN AUSTRALIA	DDS FREIGHT RECOUP 2018/19 F/Y - JERRAMUNGUP & BB PUBLIC LIBRARY	1		621.76
INV R102258126/03/2019	10/04/2019	STATE LIBRARY OF WESTERN AUSTRALIA	DDS FREIGHT RECOUP 2018/19 F/Y - JERRAMUNGUP & BB PUBLIC LIBRARY		621.76	
EFT15952	10/04/2019	SHIRE OF GNOWANGERUP	EMP 178 & 187: INTRODUCTION TO LOCAL GOVERNMENT TRAINING	1		462.00
INV 5504	31/03/2019	SHIRE OF GNOWANGERUP	EMP 178 & 187: INTRODUCTION TO LOCAL GOVERNMENT TRAINING		462.00	

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EFT15953	10/04/2019	NEEDILUP ENGINEERING	VARIOUS SUPPLIES	1	99.00	99.00
INV 0000207408/03/2019		NEEDILUP ENGINEERING	VARIOUS SUPPLIES		99.00	
EFT15954	10/04/2019	JERRAMUNGUP SPORTS CLUB INC	BOWLS CARPET REPLACEMENT AS PER COUNCIL BUDGET DONATION	1	5,500.00	5,500.00
INV 0000114609/04/2019		JERRAMUNGUP SPORTS CLUB INC	BOWLS CARPET REPLACEMENT AS PER COUNCIL BUDGET DONATION		5,500.00	
EFT15955	10/04/2019	MARSHALL MOWERS	Belt Cutter for Mower	1	98.00	98.00
INV 23765	15/03/2019	MARSHALL MOWERS	Belt Cutter for Mower		98.00	
EFT15956	10/04/2019	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0019: INVESTIGATE CREEPING BOOM	1	13,511.44	13,511.44
INV INV000028/03/2019		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0019: INVESTIGATE CREEPING BOOM		8,276.90	
INV INV000028/03/2019		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) P/L	JP0011: RECTIFY FAULT WITH FRONT WHEEL ASSIST		5,234.54	
EFT15957	10/04/2019	PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 153 UNIFORM ORDER	1	123.70	123.70
INV 1125791422/03/2019		PACIFIC BRANDS - THE WORKWEAR GROUP	EMP 153 UNIFORM ORDER		123.70	
EFT15958	10/04/2019	BUILDING AND CONSTRUCTION TRAINING FUND	BCITF LEVY FOR THE MONTH OF MARCH 2019	1	620.29	620.29
INV INV-094003/04/2019		BUILDING AND CONSTRUCTION TRAINING FUND	BCITF LEVY FOR THE MONTH OF MARCH 2019		620.29	
EFT15959	10/04/2019	GRAMAX DELIVERIES	CAT LOADER HIRE 4/1/19 - 28/2/19	1	3,025.00	3,025.00
INV 5033	12/03/2019	GRAMAX DELIVERIES	CAT LOADER HIRE 4/1/19 - 28/2/19		3,025.00	
EFT15960	10/04/2019	TOBRUK TRADERS	STATIONARY ORDER & CATERING FOR MARCH COUNCIL MEETING	1	343.10	343.10
INV 29786	31/03/2019	TOBRUK TRADERS	STATIONARY ORDER & CATERING FOR MARCH COUNCIL MEETING		343.10	
EFT15961	10/04/2019	EASTERN GREAT SOUTHERN PETROLEUM	2500L TRS DIESEL FUEL DELIVERED TO JMP DEPOT	1	6,575.08	6,575.08
INV 1006810	21/03/2019	EASTERN GREAT SOUTHERN PETROLEUM	2500L TRS DIESEL FUEL DELIVERED TO JMP DEPOT		3,652.82	

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INV 1006826	27/03/2019	EASTERN GREAT SOUTHERN PETROLEUM	2000LTRS DIESEL FUEL DELIVERED TO JMP DEPOT		2,922.26	
EFT15962	10/04/2019	BUILDING COMMISSION - DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICE LEVY FEE FOR THE MONTH OF MARCH 2019	1		482.85
INV BSL MA101/04/2019		BUILDING COMMISSION - DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICE LEVY FEE FOR THE MONTH OF MARCH 2019		482.85	
EFT15963	10/04/2019	ALBANY CITY MOTORS	JP004: Removed & Replaced Air Filter, Replace indicator fuse	1		104.12
INV 384779	07/03/2019	ALBANY CITY MOTORS	JP004: Removed & Replaced Air Filter, Replace indicator fuse		104.12	
EFT15964	10/04/2019	BLACKWOODS	GLOVES - 20 PAIRS SIZE 9, 20 PAIRS SIZE 11	1		230.12
INV PE4510SH19/03/2019		BLACKWOODS	GLOVES - 20 PAIRS SIZE 9, 20 PAIRS SIZE 11		230.12	
EFT15965	10/04/2019	ABBOTTS LIQUID SALVAGE	PUMP OUT TOILETS - PAPERBARKS & MILLERS POINT	1		1,073.50
INV 2019031429/03/2019		ABBOTTS LIQUID SALVAGE	PUMP OUT TOILETS - PAPERBARKS & MILLERS POINT		1,073.50	
EFT15966	10/04/2019	DAVID CAMPBELL TRANSPORT	GRAVEL PUSHING ON DEVILS CREEK ROAD	1		6,600.00
INV INV-143827/03/2019		DAVID CAMPBELL TRANSPORT	GRAVEL PUSHING ON DEVILS CREEK ROAD		6,600.00	
EFT15967	11/04/2019	WA TREASURY CORPORATION	Loan No. 261 Interest payment - BB HOUSE - McGlade	1		21,715.94
INV 261	11/04/2019	WA TREASURY CORPORATION	Loan No. 261 Interest payment - BB HOUSE - McGlade		21,715.94	
EFT15968	11/04/2019	SHIRE OF RAVENSTHORPE	REIMBURSEMENT FOR RAVENSTHORPE WASTE FACILITY	2		125,335.89
INV 2704	11/04/2019	SHIRE OF RAVENSTHORPE	REIMBURSEMENT FOR RAVENSTHORPE WASTE FACILITY		125,335.89	
EFT15969	17/04/2019	SYNERGY	ELECTRICITY CHARGES 05.03.2019 - 01.04.2019	1		4,491.75
INV 3572377101/04/2019		SYNERGY	ELECTRICITY CHARGES 19.01.2019 - 08.03.2019		130.75	
INV 1050032301/04/2019		SYNERGY	ELECTRICITY CHARGES 19.01.2019 - 08.03.2019		92.85	
INV 2104072501/04/2019		SYNERGY	ELECTRICITY CHARGES 15.01.2019 - 08.03.2019		102.65	

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INV 7040728201	04/2019	SYNERGY	ELECTRICITY CHARGES 08.01.2019 - 08.03.2019		102.95	
INV 5955058701	04/2019	SYNERGY	ELECTRICITY CHARGES 05.03.2019 - 01.04.2019		4,062.55	
EFT15970	17/04/2019	TELSTRA	USAGE CHARGES TO 22.03.2019	1		1,715.20
INV 6273833630	03/2019	TELSTRA	USAGE CHARGES TO 22.03.2019		94.94	
INV 6318724530	03/2019	TELSTRA	USAGE CHARGES TO 22.03.2019		404.89	
INV 6336244030	03/2019	TELSTRA	USAGE CHARGES TO 22.03.2019		1,215.37	
EFT15971	17/04/2019	LANDMARK OPERATIONS LIMITED	2 X 20LTR GLADIATOR GLYSOPHATE & 1 X 5LTR REDEYE	1		428.07
INV 9015258301	03/2019	LANDMARK OPERATIONS LIMITED	4LT HAND CLEANER		59.73	
INV 9015776720	03/2019	LANDMARK OPERATIONS LIMITED	2 X 20LTR GLADIATOR GLYSOPHATE & 1 X 5LTR REDEYE		368.34	
EFT15972	17/04/2019	FOREMAN RURAL	LANDSCAPER RAKE	1		35.00
INV 01-0005312	03/2019	FOREMAN RURAL	LANDSCAPER RAKE		35.00	
EFT15973	17/04/2019	BREMER BAY LANDSCAPE	VARIOUS MOWING IN BREMER BAY 1/02/2019 - 29/03/2019	1		2,895.00
INV 3307	01/04/2019	BREMER BAY LANDSCAPE	VARIOUS MOWING IN BREMER BAY 1/02/2019 - 29/03/2019		2,895.00	
EFT15974	17/04/2019	ALBANY OFFICE PRODUCTS DEPOT	NEW OFFICE CHAIR FOR EMP 154	1		694.95
INV 568547	02/04/2019	ALBANY OFFICE PRODUCTS DEPOT	NEW OFFICE CHAIR FOR EMP 154		694.95	
EFT15975	17/04/2019	OCEANSIDE PLUMBING AND GAS	INVESTIGATE SEWER BLOCKAGE -PAPERBARKS CONVENIENCE	1		176.00
INV 0000064531	03/2019	OCEANSIDE PLUMBING AND GAS	INVESTIGATE SEWER BLOCKAGE -PAPERBARKS CONVENIENCE		176.00	
EFT15976	17/04/2019	DROP IN MECH	JP3914: FIT NEW HYDRAULIC HOSE AND FILL HYDRAULIC TANK, JP007: REMOVE BROKEN FITTINGS, FILL HYDRAULIC WITH OIL & BLEED AIR OUT OF HYDRAULICS, JP0011: CHECK WIRING TO FIND FAULT LAWNMOWER SERVICE - ENGINE HOURS 204	1		1,900.80
INV INV-066503	04/2019	DROP IN MECH				891.00

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INV INV-066804/04/2019		DROP IN MECH	JP3914: FIT NEW HYDRAULIC HOSE AND FILL HYDRAULIC TANK, JP007: REMOVE BROKEN FITTINGS, FILL HYDRAULIC WITH OIL & BLEED AIR OUT OF HYDRAULICS, JP0011: CHECK WIRING TO FIND FAULT		1,009.80	
EFT15977	17/04/2019	FOWLER SURVEYS	BORDEN-BOXWOOD ROAD - SPOTTING AND BARRIER MARKING	1		2,880.19
INV 0000377903/04/2019		FOWLER SURVEYS	BORDEN-BOXWOOD ROAD - SPOTTING AND BARRIER MARKING		2,880.19	
EFT15978	17/04/2019	LANDGATE	ONLINE TRANSACTION SUMMARY - MARCH 2019	1		77.10
INV 918825	01/04/2019	LANDGATE	ONLINE TRANSACTION SUMMARY - MARCH 2019		77.10	
EFT15979	17/04/2019	MARSHALL MOWERS	SPINDLE ASSEMBLY & PULLEY SYSTEM FOR MOWER	1		178.25
INV 23864	02/04/2019	MARSHALL MOWERS	SPINDLE ASSEMBLY & PULLEY SYSTEM FOR MOWER		178.25	
EFT15980	17/04/2019	GRAMAX DELIVERIES	CAT LOADER HIRE 11.03.2019 - 26.03.2019	1		275.00
INV 5042	02/04/2019	GRAMAX DELIVERIES	CAT LOADER HIRE 11.03.2019 - 26.03.2019		275.00	
EFT15981	17/04/2019	BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	GENERAL LIBRARY AGREEMENT PAYMENT	1		15,082.57
INV 0000138601/01/2019		BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	BREMER BAY LIBRARY AGREEMENT PAYMENT		4,178.94	
INV 0000145801/04/2019		BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	PRINTING / PHOTOCOPYING FOR THE MONTH OF MARCH 2019		20.80	
INV 0000144801/04/2019		BREMER BAY COMMUNITY RESOURCE CENTRE (CRC)	GENERAL LIBRARY AGREEMENT PAYMENT		10,882.83	
EFT15982	17/04/2019	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 22/03/2019 - 31/03/2019	1		720.00
INV 3076	03/04/2019	ASH-MON LAWN MOWING SERVICE	BREMER BAY TRANSFER STATION 22/03/2019 - 31/03/2019		720.00	
EFT15983	17/04/2019	TOBRUK TRADERS	JP0085: FUEL PURCHASES FOR THE MONTH OF MARCH 2019	1		493.71
INV 29763	31/03/2019	TOBRUK TRADERS	JP0085: FUEL PURCHASES FOR THE MONTH OF MARCH 2019		493.71	
EFT15984	17/04/2019	EASTERN GREAT SOUTHERN PETROLEUM	4600L DIESEL FUEL DELIVERED TO JMP DEPOT	1		6,721.19

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INV 1006840	04/04/2019	EASTERN GREAT SOUTHERN PETROLEUM	4600L DIESEL FUEL DELIVERED TO JMP DEPOT		6,721.19	
EFT15985	17/04/2019	G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 4007	1		745.00
INV 0001450625	03/2019	G & M DETERGENTS	HYGIENE SERVICE AGREEMENT 4007		745.00	
DD16058.1	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,712.02
INV SUPER	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,995.80	
INV DEDUCT	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,500.20	
INV DEDUCT	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	295.53	
INV DEDUCT	03/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	329.77	
DD16058.2	03/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1		495.61
INV DEDUCT	03/04/2019	BT SUPER FOR LIFE	Payroll deductions	1	191.85	
INV SUPER	03/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1	303.76	
DD16058.3	03/04/2019	PRIME SUPER	Superannuation contributions	1		585.66
INV DEDUCT	03/04/2019	PRIME SUPER	Payroll deductions	1	143.43	
INV SUPER	03/04/2019	PRIME SUPER	Superannuation contributions	1	442.23	
DD16058.4	03/04/2019	AUSTRALIAN SUPER	Superannuation contributions	1		232.52
INV SUPER	03/04/2019	AUSTRALIAN SUPER	Superannuation contributions	1	232.52	
DD16058.5	03/04/2019	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		122.04
INV SUPER	03/04/2019	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	122.04	

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DD16058.6	03/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1		287.77
INV SUPER	03/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1	287.77	
DD16058.7	03/04/2019	COMMONWEALTH BANK GROUP SUPER (ACCUMULATE PLUS)	Superannuation contributions	1		259.35
INV SUPER	03/04/2019	COMMONWEALTH BANK GROUP SUPER (ACCUMULATE PLUS)	Superannuation contributions	1	259.35	
DD16058.8	03/04/2019	AMP LIFE LIMITED	Superannuation contributions	1		160.84
INV SUPER	03/04/2019	AMP LIFE LIMITED	Superannuation contributions	1	160.84	
DD16071.1	01/04/2019	ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE: CONTRACT E6N0157666001	1		1,394.79
INV 1.4.2019	01/04/2019	ALLEASING PTY LTD	QUARTERLY RENTAL PAYMENT PAYABLE IN ADVANCE: CONTRACT E6N0157666001	1	1,394.79	
DD16080.1	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1		9,664.49
INV SUPER	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Superannuation contributions	1	6,942.62	
INV DEDUCT17/04/2019	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	328.04	
INV DEDUCT17/04/2019	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	1,508.14	
INV DEDUCT17/04/2019	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	200.00	
INV DEDUCT17/04/2019	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	390.72	
INV DEDUCT17/04/2019	17/04/2019	WA SUPER (WA LOCAL GOVERNMENT SUPER PLAN)	Payroll deductions	1	294.97	
DD16080.2	17/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1		829.22
INV DEDUCT17/04/2019	17/04/2019	BT SUPER FOR LIFE	Payroll deductions	1	320.99	
INV SUPER	17/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1	508.23	
DD16080.3	17/04/2019	PRIME SUPER	Superannuation contributions	1		595.32

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INV DEDUCT	17/04/2019	PRIME SUPER	Payroll deductions	1	145.79	
INV SUPER	17/04/2019	PRIME SUPER	Superannuation contributions	1	449.53	
DD16080.4	17/04/2019	AUSTRALIAN SUPER	Superannuation contributions	1		233.51
INV SUPER	17/04/2019	AUSTRALIAN SUPER	Superannuation contributions	1	233.51	
DD16080.5	17/04/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1		130.69
INV SUPER	17/04/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1	130.69	
DD16080.6	17/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1		481.48
INV SUPER	17/04/2019	BT SUPER FOR LIFE	Superannuation contributions	1	481.48	
DD16080.7	17/04/2019	HESTA SUPERANNUATION FUND	Superannuation contributions	1		54.96
INV SUPER	17/04/2019	HESTA SUPERANNUATION FUND	Superannuation contributions	1	54.96	
DD16080.8	17/04/2019	COMMONWEALTH BANK GROUP SUPER (ACCUMULATE PLUS)	Superannuation contributions	1		259.35
INV SUPER	17/04/2019	COMMONWEALTH BANK GROUP SUPER (ACCUMULATE PLUS)	Superannuation contributions	1	259.35	
DD16080.9	17/04/2019	AMP LIFE LIMITED	Superannuation contributions	1		177.65
INV SUPER	17/04/2019	AMP LIFE LIMITED	Superannuation contributions	1	177.65	
DD16089.1	03/04/2019	SHIRE OF JERRAMUNGUP	1 YEAR MDL RENEWAL - EMP 112	1		44.05
INV MDL EM	03/04/2019	SHIRE OF JERRAMUNGUP	1 YEAR MDL RENEWAL - EMP 112	1	44.05	
DD16094.1	26/04/2019	BANKWEST	CREDIT CARD PAYMENT 27/03/2019 - 27/04/2019	1		1,191.08
INV CC 27.03.26	26/04/2019	BANKWEST	CREDIT CARD PAYMENT 27/03/2019 - 27/04/2019	1	1,191.08	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL 5332607	751,508.39
2	TRUST BANK 0042691	125,335.89
TOTAL		876,844.28

Credit Card Payment 27/03/2019 - 27/04/2019

GLA/JOB No.	GL Description	Amount	Date	Comment	Amount
11405000.521	Expenses relating to Administration MUN	\$129.95	1/04/2019	Westnet	\$129.95
10401130.520	Other expenses relating to members MUN	\$373.50	17/04/2019	Bremer Bay Resort - Council Lunch	\$373.50
A52	Paperbarks ablutions	\$34.63	3/04/2019	Survey Monkey - Paperbarks Survey	\$33.64
			3/04/2019	Foreign Transaction fee - SurveyMonkey	\$0.99
1288	TRAINING AND SEMINARS	\$653.00	13/04/2019	Margaret River Hotel - Accommodation for emp 1698&130	\$653.00

\$1,191.08

Total

SIGN: _____ DATE: _____

9.2.2 MONTHLY FINANCIAL REPORT – APRIL 2019

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	
Author:	Charmaine Solomon, Deputy Chief Executive Officer
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 May 2019
Attachments:	1. Monthly Financial Report for the period ending 30 April 2019
Authority/Discretion:	Information

SUMMARY:

For Council to note the statement of financial activity for the period ended 30 April 2019 as required by the *Local Government Act 1995* ('the Act').

Pursuant to section 6.4 of the *Local Government Act 1995* and regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the Shire's financial performance in relation to its adopted/amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year to date basis for the period ending 30 April 2019.

BACKGROUND:

At its meeting held 23 July 2018 (Minute No. SC180701 refers), Council adopted the annual budget for the 2018-19 financial year. The figures in this report are compared to the adopted budget.

It should be noted that these reports do not represent a projection to the end of year position or that there are funds surplus to requirements. It represents the year to date position to 31 March 2019 and results from a number of factors identified in the report. There are a number of factors that influence any variances, but it is predominately due to the timing of revenue and expenditure compared to the budget estimates. The notes to the statement of financial activity identify and provide commentary on the individual key material revenue and expenditure variances to date.

The following detail is included in the financial report:

- The annual budget estimates.
- The operating revenue, operating income, and all other income and expenses.
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period.
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period.
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result.
- Include an operating statement.
- Any other required supporting notes.

Additionally, and pursuant to regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 23 July 2018, the Council adopted (Minute No. SC180701 part 1.6 refers) the following material variance reporting threshold for the 2018-19 financial year:

1.6 Adoption of Material Variance for Monthly Reports – Financial Management regulation 34

That Council ADOPT a material variance level of 10% with a minimum \$10,000.00 variance for the 2018/2019 financial year for monthly reporting purposes.

CONSULTATION:

Internal consultation within the Finance Department and Council's financial records.

In accordance with section 6.2 of the *Local Government Act 1995*, the annual budget was prepared having regard to the Strategic Community Plan, prepared under section 5.56 of the *Local Government Act 1995*.

COMMENT:

The financial report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

All expenditure included in the financial statements is incurred in accordance with Council's adopted budget or subsequent approval in advance.

STATUTORY ENVIRONMENT:

Section 34 of the *Local Government (Financial Management) Regulations 1996* provides:

34. Financial activity statement required each month (Act s. 6.4)

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail—*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing—*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown—*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be—*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026; Aspiration 2.5 – Civic Leadership: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Objectives:

2.5.2 – Maintain a highly accountable and transparent governance network and decision making process

FINANCIAL IMPLICATIONS:

Expenditure for the period ending 31 March 2019 has been incurred in accordance with the 2018-19 budget parameters, which have been structured on financial viability and sustainability principles.

Details of any budget variation in excess of \$10,000 (year to date) follow. There are no other known events which may result in a material non recoverable financial loss or financial loss arising from an uninsured event.

WORKFORCE IMPLICATIONS:

There are no workforce implications for Council.

POLICY IMPLICATIONS:

AP4 – Regional Price Preference

FP1 – Capitalisation and Depreciation of Non-Current Assets

FP2 – Rates and Accounts Collection

FP3 – Investments

FP6 – Purchasing

Significant Accounting Policies as detailed within the Monthly Financial Report

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council RECEIVES the Monthly Financial Report incorporating the Statement of Financial Activity for the period ending 30 April 2019 in accordance with section 6.4 of the *Local Government Act 1995*.

MOTION: OCM190505

MOVED: Cr Parsons

SECONDED: Cr Iffla

That Council RECEIVES the Monthly Financial Report incorporating the Statement of Financial Activity for the period ending 30 April 2019 in accordance with section 6.4 of the *Local Government Act 1995*.

CARRIED: 6/0

3:14pm Rachel Smith left the meeting.

3:15pm Rachel Smith returned to the meeting.

3:15pm Janna Cheshire entered the meeting.

SHIRE OF JERRAMUNGUP
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF JERRAMUNGUP
Information Summary
For the Period Ended 30 April 2019

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 5 and shows a surplus as at 30 April 2019 of \$1,618,361.

Items of Significance

The material variance adopted by the Shire of Jerramungup for the 2018/19 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	%				
	Collected / Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Bremer Bay Civic Square Construction	96%	\$ 323,816	\$ 269,850	\$ 309,371	
Bremer Bay Skate Park	105%	\$ 55,082	\$ 45,900	\$ 57,735	
Paperbark Park Redevelopment	100%	\$ 132,361	\$ 110,300	\$ 132,962	
Seniors Independent Living & Key Worker Accommodation Project	5%	\$ 2,584,000	-	\$ 131,958	
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	84%	\$ 1,078,873	\$ 619,407	\$ 909,697	
Non-operating Grants, Subsidies and Contributions	38%	\$ 2,824,604	\$ 1,795,983	\$ 1,082,245	
	51%	\$ 3,903,477	\$ 2,415,390	\$ 1,991,942	
Rates Levied	102%	\$ 3,280,348	\$ 3,280,348	\$ 3,334,046	

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	Current
Adjusted Net Current Assets	383%	\$ 422,049	\$ 1,618,362
Cash and Equivalent - Unrestricted	535%	\$ 282,146	\$ 1,508,435
Cash and Equivalent - Restricted	94%	\$ 1,606,897	\$ 1,505,923
Receivables - Rates	119%	\$ 83,290	\$ 99,202
Receivables - Other	250%	\$ 64,826	\$ 162,012
Payables	26%	\$ 721,561	\$ 187,142

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

Prepared by: Charmaine Solomon

Reviewed by: Martin Cuthbert

Date prepared: 7th May 2019

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2019

	Note	Amendea Annual Budget \$	Amendea YTD Budget \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus (Deficit)	3	1,485,152	1,485,152	1,485,320	168	0%	
Revenue from operating activities							
Rates	9	3,280,348	3,280,348	3,334,046	53,698	2%	
Operating Grants, Subsidies and Contributions	11	1,078,873	644,407	909,697	265,290	41%	▲
Fees and Charges		801,051	724,091	777,527	53,436	7%	
Interest Earnings		76,400	57,300	65,346	8,046	14%	
Other Revenue		78,029	18,000	15,183	(2,817)	(16%)	
Profit on Disposal of Assets	8	65,027	0	0	0		
		5,379,728	4,724,146	5,101,799			
Expenditure from operating activities							
Employee Costs		(1,947,406)	(1,606,439)	(1,414,189)	192,250	12%	▲
Materials and Contracts		(1,981,151)	(1,400,160)	(1,016,582)	383,578	27%	▲
Utility Charges		(187,058)	(148,280)	(146,381)	1,899	1%	
Depreciation on Non-Current Assets		(1,796,522)	(1,117,010)	(1,603,842)	(486,832)	(44%)	▼
Interest Expenses		(44,786)	(28,677)	(22,430)	6,247	22%	▲
Insurance Expenses		(224,770)	(186,700)	(196,804)	(10,104)	(5%)	
Other Expenditure		(240,425)	(228,609)	(191,823)	36,786	16%	▲
Loss on Disposal of Assets	8	(175,948)	(137,885)	(123,555)	14,330	10%	▲
		(6,598,066)	(4,853,760)	(4,715,607)			
Operating activities excluded from budget							
Add back Depreciation		1,796,522	1,117,010	1,603,842	486,832	44%	▲
Adjust (Profit)/Loss on Asset Disposal	8	110,921	137,885	123,555	(14,330)	(10%)	▼
Adjust Provisions and Accruals			0	(12,572)	(12,572)		▼
Amount attributable to operating activities		689,105	1,125,281	2,101,018			
Investing activities							
Grants, Subsidies and Contributions	11	2,824,604	1,795,983	1,082,245	(713,738)	(40%)	▼
Proceeds from Disposal of Assets	8	607,000	505,833	206,091	(299,743)	(59%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(2,744,750)	(2,347,290)	(241,527)	2,105,763	90%	▲
Infrastructure Assets - Roads	13	(2,273,686)	(1,894,810)	(1,791,646)	103,164	5%	
Infrastructure Assets - Public Facilities	13	(511,259)	(426,050)	(500,068)	(74,018)	(17%)	▼
Infrastructure Assets - Footpaths	13	(61,034)	(50,870)	(18,669)	32,201	63%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(495,225)	(412,700)	(491,495)	(78,795)	(19%)	▼
Furniture and Equipment	13	(87,117)	(12,600)	(13,887)	(1,287)	(10%)	
Amount attributable to investing activities		(2,741,467)	(2,842,504)	(1,768,957)			
Financing Activities							
Proceeds from New Debentures		500,000	500,000	0	(500,000)	(100%)	▼
Transfer from Reserves	7	903,830	903,830	187,160	(716,670)	(79%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(224,406)	(187,005)	(175,218)	11,787	6%	
Transfer to Reserves	7	(612,214)	(510,179)	(210,960)	299,218	59%	▲
Amount attributable to financing activities		567,210	706,646	(199,019)			
Closing Funding Surplus (Deficit)	3	(0)	474,575	1,618,361	1,143,786	241%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	1,485,152	1,485,152	1,485,320	168	0%	
Revenue from operating activities							
Governance		0	0	1,868	1,868		
General Purpose Funding - Rates	9	3,280,348	3,280,348	3,334,046	53,698	2%	
General Purpose Funding - Other		720,644	357,436	555,546	198,110	55%	▲
Law, Order and Public Safety		236,321	143,687	183,945	40,258	28%	▲
Health		7,363	3,681	12,921	9,240	251%	
Education and Welfare		1,088	900	833	(67)	(7%)	
Housing		129,233	107,660	67,750	(39,910)	(37%)	▼
Community Amenities		578,085	482,489	515,833	33,344	7%	
Recreation and Culture		12,911	46,109	61,587	15,478	34%	▲
Transport		126,500	113,080	199,407	86,327	76%	▲
Economic Services		61,895	50,790	60,267	9,477	19%	
Other Property and Services		225,340	137,966	107,796	(30,170)	(22%)	▼
		5,379,728	4,724,146	5,101,799			
Expenditure from operating activities							
Governance		(393,160)	(378,961)	(289,262)	89,699	24%	▲
General Purpose Funding		(125,603)	(98,206)	(90,690)	7,516	8%	
Law, Order and Public Safety		(617,322)	(494,265)	(395,015)	99,250	20%	▲
Health		(269,267)	(203,657)	(241,338)	(37,681)	(19%)	▼
Education and Welfare		(84,569)	(70,870)	(68,929)	1,941	3%	
Housing		(224,912)	(188,730)	(19,896)	168,834	89%	▲
Community Amenities		(1,384,383)	(1,096,251)	(875,682)	220,569	20%	▲
Recreation and Culture		(778,096)	(630,742)	(790,323)	(159,581)	(25%)	▼
Transport		(2,491,922)	(1,662,628)	(1,631,466)	31,162	2%	
Economic Services		(90,208)	(85,920)	(189,262)	(103,342)	(120%)	▼
Other Property and Services		(138,624)	56,470	(123,744)	(180,214)	319%	
		(6,598,066)	(4,853,760)	(4,715,606)			
Operating activities excluded from budget							
Add back Depreciation		1,796,522	1,117,010	1,603,842	486,832	44%	▲
Adjust (Profit)/Loss on Asset Disposal	8	110,921	137,885	123,555	(14,330)	(10%)	▼
Adjust Provisions and Accruals		0	0	(12,572)	(12,572)		▼
Amount attributable to operating activities		689,105	1,125,281	2,101,018			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,824,604	1,795,983	1,082,245	(713,738)	(40%)	▼
Proceeds from Disposal of Assets	8	607,000	505,833	206,091	(299,743)	(59%)	▼
Land Held for Resale		0	0	0	0		
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Furniture and Equipment	13	(15,117)	(12,600)	(13,887)	(1,287)	(10%)	
Amount attributable to investing activities		(2,741,467)	(2,842,504)	(1,768,957)			
Financing Activities							
Proceeds from New Debentures		500,000	500,000	0	(500,000)	(100%)	▼
Transfer from Reserves	7	903,830	903,830	187,160	(716,670)	(79%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(224,406)	(187,005)	(175,218)	11,787	6%	
Transfer to Reserves	7	(612,214)	(510,179)	(210,960)	299,218	59%	▲
Amount attributable to financing activities		567,210	706,646	(199,019)			
Closing Funding Surplus(Deficit)	3		(1)	474,575	1,618,361		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 1: Significant Accounting Policies

(r) Program Classifications (Function/Activity)

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control City/Town/Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Operating Grants, Subsidies and	\$	%			
Contributions	265,290	41%	▲	Timing	Department of Transport funds to repair the boat ramp has been received (\$34,538 this was not factored into the budget). There was also an increase of \$54,836 for the Main Roads direct grant.
Fees and Charges	53,436	7%		Timing	
Interest Earnings	8,046	14%		Timing	
Other Revenue	(2,817)	-16%		Timing	
Profit on Disposal of Assets	0				
Operating Expense					
Employee Costs	192,250	12%	▲	Timing	Waste Facility Officer and part time town services officer was budgeted to commence 1st July. Full time plant operator position also vacant in April however will be filled on 20th May.
Materials and Contracts	383,578	27%	▲	Timing	Timing difference YTD actual v budget. Beach numbering project is not expected to occur this financial year as the application is still being processed due to the low shark activity within our shire, the shire's application is a low priority.
Utility Charges	1,899	1%		Timing	
Depreciation on Non-Current Assets	(486,832)	-44%	▼		Depreciation will be run in March there will be a significant difference in the March monthly financials.
Interest Expenses	6,247	22%	▲	Timing	30th June interest accrued journals have been entered and then reversed 1st July this creates a negative. The will net off when principal payments are made.
Insurance Expenses	(10,104)	-5%		Timing	LGIS member dividend is now deducted from insurance policy. Approximately \$15k.
Other Expenditure	36,786	16%	▲	Timing	Final budget requests are currently being processed.
Loss on Disposal of Assets	14,330	10%	▲	Timing	Timing difference YTD actual v budget
Capital Revenues					
Grants, Subsidies and Contributions	(713,738)	-40%	▼	Timing	Timing due to the housing project grant funds not yet claimed. As the project progresses the variance will reduce when progress payments are received.
Proceeds from Disposal of Assets	(299,743)	-59%	▼	Timing	Sale of council houses expected to occur over the next coming months.
Capital Expenses					
Land and Buildings	2,105,763	90%	▼	Timing	Housing project has now commenced tenders expected to go out in the next coming months.
Infrastructure Assets - Roads	103,164	5%	▼	Timing	Road construction program currently on hold due to dry weather conditions, road maintenance crew have moved to maintenance.
Infrastructure Assets - Public Facilities	(74,018)	-17%		Timing	
Infrastructure Assets - Footpaths	32,201	63%	▲	Timing	Quotes being sought for footpath maintenance.
Plant and Equipment	(78,795)	-19%	▲	Timing	All plant has been purchased as per budget this is just a timing difference with YTD budget and actuals.
Furniture and Equipment	(1,287)	-10%			
Financing					
Repayment of Debentures	11,787	6%		Timing	

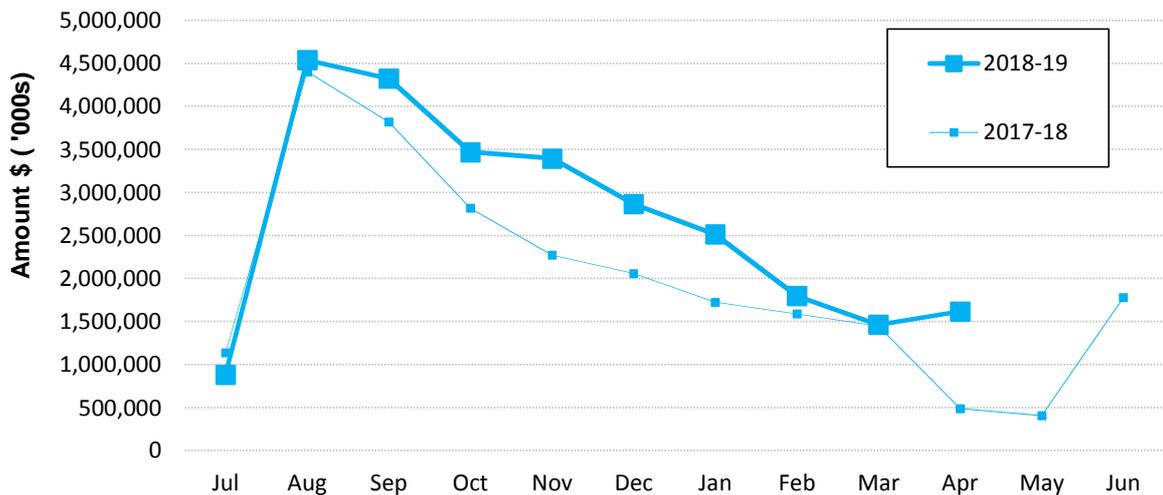
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	30 Apr 2018	30 Apr 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	347,533	(357,650)	1,508,435
Investments		398,055	639,796	0
Cash Restricted	4	1,481,993	1,606,897	1,505,923
Receivables - Rates	6	60,097	83,290	99,202
Receivables - Other, including prepaid expenses	6	1,376,385	64,826	162,012
Inventories		30,286	69,110	35,855
		3,694,348	2,106,268	3,311,427
Less: Current Liabilities				
Payables		(721,561)	(77,323)	(187,142)
Provisions		(299,687)	(319,202)	(299,687)
		(1,021,248)	(396,525)	(486,830)
Less: Cash Reserves / Restricted	7	(1,481,993)	(1,606,897)	(1,505,923)
Add Back - Non Cash Provisions Accruals		299,687	319,202	299,687
Difference to Budgeted Opening Balance		(5,475)		
Net Current Funding Position		1,485,320	422,049	1,618,362

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Bank Account	908,235				908,235	BankWest	1.50%	At Call
Till / Petty Cash	200				200	BankWest	0.00%	At Call
Committed Funds		14,910			14,910	BankWest	1.05%	At Call
(b) Term Deposits								
Reserves Term Deposit		350,000			350,000	Bankwest	2.65%	08-May-19
Reserves Term Deposit		500,000			500,000	Bankwest	2.45%	13-May-19
Reserves Term Deposit		537,830			537,830	Bankwest	2.50%	17-Jun-19
Muni Cash Deposit	600,000				600,000	Bankwest	2.50%	06-May-19
(c) Investments								
Investment Account						0 WA Treasury		At Call
Investment account						0 Bankwest		At Call
Reserves Cash A/c		103,183			103,183	BankWest	1.05%	At Call
Total	1,508,435	1,505,923	0	0	3,014,358			

Comments/Notes - Investments

Muni cash term deposit of \$600,000 taken out and matures 6th May 2019 interest rate of 2.50%
Reserve term deposit of \$350,000 taken out and matures 8th May 2019 interest rate of 2.65%
Reserve term deposit of \$500,000 taken out and matures 13th May 2019 interest rate of 2.45%
Reserve term deposit of \$537,830 taken out and matures 17th June 2019 interest rate of 2.60%

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

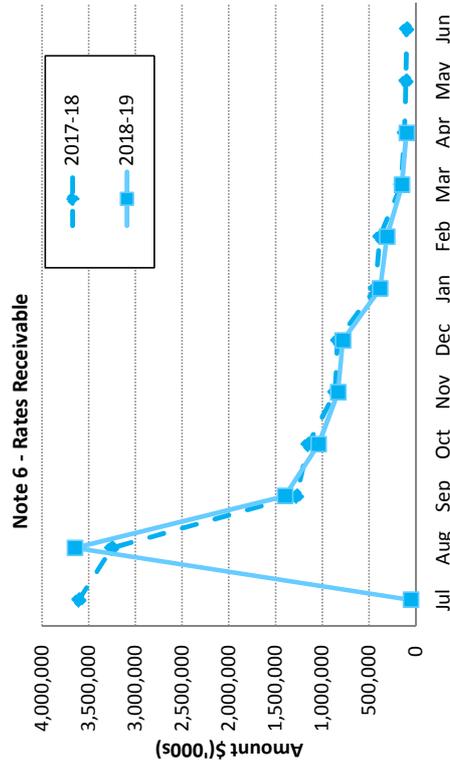
Note 6: Receivables

	30 Apr 2019	30 June 2018
Receivables - Rates Receivable	\$	\$
Opening Arrears Previous Years	3,287,590	60,097
Rates Levied this year	495,314	
Rubbish, Recycling and Fire Levy this year	3,724,825	18,973
Less Collections to date	58,078	41,124
Equals Current Outstanding		
Net Rates Collectable	58,078	41,124
% Collected	98.46%	31.57%

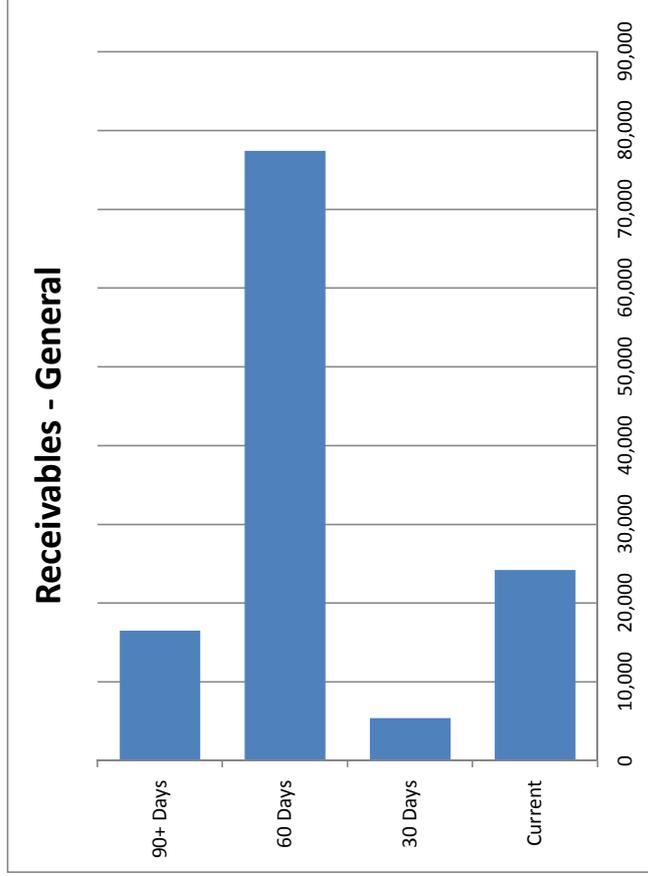
Total Receivables General Outstanding **162,021**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+ Days	Credit Balances
Receivables - General	\$ 24,168	\$ 5,376	\$ 77,406	\$ 16,472	\$ (1,560)
GST Receivable	24,362				
Prepayments	15,797				



Comments/Notes - Receivables Rates
Rates billing occurred 11th August

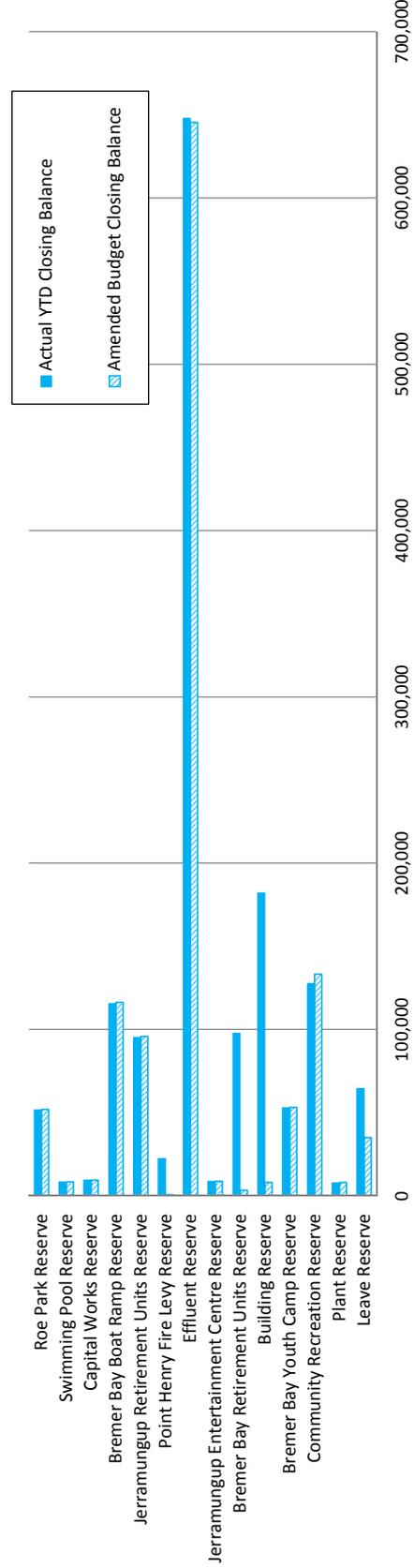


SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned		Actual Interest Earned		Amended Budget Transfers In (+)		Actual Transfers In (+)		Amended Budget Transfers Out (-)		Actual Transfers Out (-)		Amended Budget Closing Balance		Actual YTD Closing Balance	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Leave Reserve	63,966	837	527	837	527									34,803	64,492		
Plant Reserve	42,311	465	348	465	348	15,088	15,088	15,088	15,088	(30,000)	(30,000)	50,000	7,864	7,747			
Community Recreation Reserve	182,258	2,383	1,850	2,383	1,850	80,636	80,636	80,636	80,636	(132,160)	(132,160)	137,160	133,117	127,584			
Bremer Bay Youth Camp Reserve	52,399	685	431	685	431								53,084	52,830			
Building Reserve	180,539	2,361	1,486	2,361	1,486	400,000	400,000			(575,000)	(575,000)		7,900	182,025			
Bremer Bay Retirement Units Reserve	96,917	1,267	798	1,267	798					(95,000)	(95,000)		3,184	97,714			
Jerramungup Entertainment Centre Reserve	8,544	112	70	112	70								8,656	8,614			
Effluent Reserve	572,128	7,481	5,017	7,481	5,017	65,722	65,722	70,692	70,692				645,331	647,837			
Point Henry Fire Levy Reserve	516	7	98	7	98	21,670	21,670	21,670	21,670	(21,670)	(21,670)		523	22,284			
Jerramungup Retirement Units Reserve	94,415	1,235	777	1,235	777								95,650	95,192			
Bremer Bay Boat Ramp Reserve	114,606	1,499	944	1,499	944								116,105	115,550			
Capital Works Reserve	9,218	120	76	120	76								9,338	9,294			
Swimming Pool Reserve	8,157	107	67	107	67								8,264	8,225			
Roe Park Reserve	41,240	539	383	539	383	10,000	10,000	10,000	10,000				51,779	51,623			
Restricted Cash	14,780													14,780	14,910		
	1,481,993	19,098	12,874	19,098	12,874	593,116	593,116	198,086	198,086	(903,830)	(903,830)	187,160	1,190,377	1,505,923			

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget				
		WDV Value	Proceeds	Profit	(Loss)	WDV Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	
	Disposal of Assets								
	1GGL315 - Doctors vehicle	39,500	25,454		(14,046)	39,500	28,000	(11,500)	
	JP00 - CEO Vehicle	47,626	41,818		(5,808)	47,626	46,000	(1,626)	
	JP0036 - DCEO Vehicle	34,160	25,455		(8,705)	34,160	28,000	(6,160)	
	Isuzu Dual Cab Truck	20,855	5,455		(15,400)	20,855	10,000	(10,855)	
	Bomag BW24 Roller	46,900	32,000		(14,900)	46,900	27,500	(19,400)	
	Vibromax VM116	32,980	30,000		(2,980)	32,980	30,000	(2,980)	
	JP0021 - Ranger Utility	25,055	10,909		(14,146)	25,055	7,500	(17,555)	
	JP4816 - Tool Carrier Volvo Loader	82,568	35,000		(47,568)	82,568	30,000	(52,568)	
	Sale of 9 Monash Avenue (Land & Building)	171,882				171,882	120,000	(51,882)	
	Sale of 2 Coral Sea Road (Land & Building)	68,411				68,411	120,000	51,589	
	Sale of 8 Derrick Street (Land & Building)	146,562				146,562	160,000	13,438	
		716,499	206,091	0	(123,553)	716,499	607,000	65,027	(174,526)

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 264 - Staff Housing & Seniors Independent Living		500,000	0	21,379				
Loan 259 - Key Personnel Housing	155,403		63,096	63,095	92,307	92,308	3,642	5,178
Community Amenities								
Loan 261 - Housing Bremer Bay	260,144		34,009	34,008	226,135	226,136	7,177	9,423
Transport								
Loan 260 - Bremer Bay Town Centre	323,943		50,680	50,679	273,263	273,264	7,184	10,772
Loan 262 - Grader	97,076		11,926	23,987	85,150	73,089	798	1,543
Loan 263 - Bremer Bay Town Centre Stage 2	350,000		15,508	31,258	334,492	318,742	3,628	9,795
	1,186,566	500,000	175,218	224,406	1,011,348	983,539	22,430	36,711

All debenture repayments were financed by general purpose revenue.

Negative interest payments reflect end of year accrual journals.

(b) New Debentures

18-19 Budget identified new borrowings of \$500,000 the new loan purpose will be for the Staff Housing and Seniors Independent Living Project

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding											
11	030201	WALGGC	0	297,595	0	148,797	297,595	0	297,595	254,618	0
11	030202	WALGGC	0	271,320	0	135,660	271,320	0	271,320	217,941	0
11	030205	WALGGC	0	0	0	0	0	0	0	0	0
Law, Order and Public Safety											
11	050102	Dept. of Fire & Emerg Operating	0	172,751	0	90,747	172,751	0	172,751	117,628	0
11	050106	Dept. of Fire & Emerg Operating	0	33,750	0	28,120	33,750	0	33,750	37,161	0
11	050107	Dept. of Fire & Emerg Operating	0	0	0	0	0	0	0	0	0
11	050109	Dept. of Fire & Emerg Operating	0	4,000	0	3,330	4,000	0	4,000	4,000	0
Education and Welfare											
11	080302	Various	0	0	0	0	0	0	0	51	0
Housing											
11	090124	LGIS	0	0	0	0	0	0	0	7,490	0
Community Amenities											
11	100501	Various	0	8,500	0	4,410	8,500	0	8,500	2,700	0
11	100601	Various	0	0	0	0	0	0	0	0	0
11	100701	Various	0	0	0	0	0	0	0	0	0
Recreation and Culture											
11	110101	Various	0	0	0	0	0	0	0	385	0
11	110301	Lotterywest / Various Operating	0	5,223	0	5,223	5,223	0	5,223	42,250	0
11	110313	Department of Sport: Operating	0	0	0	0	0	0	0	0	0
11	110601	Various	0	0	0	0	0	0	0	273	0
18	110301	Lotterywest	0	0	209,382	209,382	209,382	0	209,382	209,382	0
Transport											
11	120212	Main Roads WA	0	87,700	0	87,700	87,700	0	87,700	142,536	0
11	120201	Main Roads WA	0	0	0	0	0	0	0	1,579	0
11	120218	Main Roads WA	0	23,000	0	17,250	23,000	0	23,000	26,229	0
18	120201	Various	0	0	50,000	25,000	50,000	0	50,000	0	0
18	120211	Main Roads WA	0	0	705,334	528,999	705,334	0	705,334	613,334	0
18	120216	Roads to Recovery	0	0	410,638	307,977	410,638	0	410,638	259,529	0
18	120601	Various	0	0	0	0	0	0	0	0	0
Other Property and Services											
11	140201	Various	0	0	0	0	0	0	0	108	0
11	140210	LGIS WA	0	25,000	0	20,830	25,000	500	25,500	6,889	0
11	140311	LGIS WA	0	0	0	0	0	0	0	3,263	0
11	140404	ATO	0	48,000	0	40,000	48,000	4,000	52,000	34,628	0
11	140512	Various	0	44,813	0	37,340	44,813	0	44,813	4,215	0
18	140512	Various	0	0	1,449,250	724,625	1,449,250	0	1,449,250	0	0
11	140515	Centrelink	0	0	0	0	0	0	0	5,755	(5,755)
	TOTALS		0	1,021,652	2,824,604	2,415,390	3,846,256	4,500	3,850,756	1,991,942	0
SUMMARY											
	Operating		0	1,021,652	0	619,407	1,021,652	4,500	1,026,152	909,697	(5,755)
	Operating - Tied		0	0	0	0	0	0	0	0	0
	Non-operating		0	0	2,824,604	1,795,983	2,824,604	0	2,824,604	1,082,245	0
	TOTALS		0	1,021,652	2,824,604	2,415,390	3,846,256	4,500	3,850,756	1,991,942	(5,755)

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Apr 2019
	\$	\$	\$	\$
Trust Building Bond receipts	24,000	8,000	4,000	24,000
Trust Key Bonds receipt	650	0		650
Trust Housing bonds receipt	440	920	460	900
Trust Developer fees & bonds receipts	55,658	807	403	56,061
Trust Other Bonds receipts	1,250	0		1,250
Trust Hall and Shire bonds receipts	0	0		0
Footpath bonds	0	0		0
Trust Waste Management Funds	0	0		0
Trust Regional Waste Management Funds	2,812,001	0	366,683	2,445,317
Trust BB Community Funds receipts	0	20,813	20,813	0
	2,893,998	30,539	392,359	2,528,178

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Variance YTD		Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Budget	Actual to Total Budget		
		\$	\$	\$	\$	\$	\$	\$		
Buildings										
Housing										
	A52	31		31	144,000	120,000	143,969			
	A894		42,258	42,258	50,000	41,670	7,742			
	A721		16,750	16,750	16,750	13,960	0			
	A25		11,143	11,143	0	0	(11,143)			
	A906	1,094		1,094	0	0	(1,094)			
	A907	1,094		1,094	0	0	(1,094)			
	A908	1,095		1,095	0	0	(1,095)			
	A909	1,095		1,095	0	0	(1,095)			
	A897L	122,848		122,848	0	0	(122,848)			
	A897	4,733		4,733	2,584,000	2,153,330	2,579,267			
	A887	191		191	0	0	(191)			
	Housing Total	132,181	70,151	202,332	2,794,750	2,328,960	2,592,418			

Level of completion indicator, please see table at the end of this note for further detail.

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Variance YTD		Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Budget	Actual to Total Budget		
		\$	\$	\$	\$	\$	\$	\$		
Community Amenities										
Recreation And Culture										
	Jerramungup Waste Transfer Station		12,706	12,706	0	0		(12,706)		
	Supply and install swimming pontoon		26,489	26,489	22,000	18,330		(4,489)		
	Recreation And Culture Total	0	39,196	39,196	22,000	18,330		(4,489)		
	Buildings Total	132,181	109,347	241,527	2,816,750	2,347,290		2,587,929		
Footpaths										
Transport										
	Townsite Footpaths - Bremer Bay	1,189		1,189	28,034	23,370		26,845		
	Extra Path In The New Town Centre	17,480		17,480	18,000	15,000		520		
	Bremer Bay Town Centre Footpaths Around I	0		0	15,000	12,500		15,000		
	Transport Total	18,669	0	18,669	61,034	50,870		42,365		
	Footpaths Total	18,669	0	18,669	61,034	50,870		42,365		
Furniture & Office Equip.										
Other Property and Services										
	New Computer Equipment		9,544	9,544	8,000	6,670		(1,544)		
	Purchase New Pa System		4,343	4,343	4,777	3,980		434		
	Other Property and Services Total	0	13,887	13,887	12,777	10,650		(1,110)		

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Variance YTD		Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Actual to Total Budget	Budget		
		\$	\$	\$	\$	\$	\$	\$	\$	
Recreation And Culture										
Upgrade Library Computer X2	A853	0	0	0	2,340	1,950	2,340	2,340	2,340	
Recreation And Culture Total		0	0	0	2,340	1,950	2,340	2,340	2,340	
Furniture & Office Equip. Total		0	13,887	13,887	15,117	12,600	12,600	1,230	1,230	

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD		Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Actual to Total Budget		
		\$	\$	\$	\$	\$	\$		
Transport									
	A898		58,956	58,956	55,095	45,910	(3,861)		
	A899		56,157	56,157	54,067	45,060	(2,090)		
	A901		32,356	32,356	30,803	25,670	(1,553)		
	A902		151,760	151,760	165,000	137,500	13,240		
	A903		132,000	132,000	131,250	109,380	(750)		
	A904		57,865	57,865	59,010	49,180	1,145		
	A905		2,400	2,400	0	0	(2,400)		
	Transport Total	0	491,495	491,495	495,225	412,700	6,130		
	Plant , Equip. & Vehicles Total	0	491,495	491,495	495,225	412,700	6,130		
Public Facilities									
Recreation And Culture									
	A854		132,962	132,962	132,361	110,300	(601)		
	A855		57,735	57,735	55,082	45,900	(2,653)		
	A856		309,371	309,371	323,816	269,850	14,445		
	Recreation And Culture Total	0	500,068	500,068	511,259	426,050	11,191		
	Public Facilities Total	0	500,068	500,068	511,259	426,050	11,191		

SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget		Variance YTD Actual to Total Budget	Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
Roads (Non Town)								
Transport								
Jerramungup North Road	C50		116,343	116,343	135,321	112,770	18,978	
Cowalellup Road	C30		1,044	1,044	126,020	105,020	124,976	
Brook Road	C12		97,255	97,255	126,478	105,400	29,223	
Upgrade 4W'd Access	C179		0	0	8,000	6,670	8,000	
Stock Road	C84		80,624	80,624	87,830	73,200	7,206	
Dillon Bay Road	C36	91		91	0	0	(91)	Deferred as part of budget review
Rabbit Proof Fence Road	C78	76,391		76,391	82,228	68,520	5,837	
Lake Magenta Road	RG11	247,925		247,925	232,881	194,060	(15,044)	
Gairdner South Road	RG10	243,287		243,287	225,000	187,510	(18,287)	
Needilup North Road	RRG1		168,943	168,943	180,000	150,010	11,057	
Borden Boxwood Road	RG12		91,508	91,508	90,000	75,000	(1,508)	
Devils Creek Road	RRG7		172,339	172,339	180,000	150,010	7,661	
Meechi Road	RR17		141,879	141,879	344,487	287,070	202,608	
Jacup North Road	RR20		206,219	206,219	234,461	195,390	28,242	
		0		0	0	0	0	
Transport Total		567,695	1,076,155	1,643,850	2,052,706	1,710,630	408,856	
Roads (Non Town) Total		567,695	1,076,155	1,643,850	2,052,706	1,710,630	408,856	

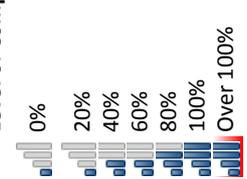
SHIRE OF JERRAMUNGUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 APRIL 2019

Note 13: Capital Acquisitions

Assets	Asset / Job #	YTD Actual			Amended Budget			Variance YTD		Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	Budget	Actual to Total Budget		
		\$	\$	\$	\$	\$	\$	\$	\$	
Town Streets										
Transport										
	Townsite Reseals - Jerramungup	0	31,717	31,717	30,000	25,020		(1,717)		
	Townsite Reseals - Bremer Bay	0	56,182	56,182	60,000	50,000		3,818		
	Staff Housing & Seniors Independent Living	0	0	0	63,750	53,130		63,750		
	Black Rocks Road	0	59,898	59,898	67,230	56,030		7,332		
	Transport Total	0	147,796	147,796	220,980	184,180		73,184		
	Town Streets Total	0	147,796	147,796	220,980	184,180		73,184		

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

9.3 DEVELOPMENT SERVICES

9.3.1 PAPERBARKS PARK ABLUTION BLOCK UPGRADES

Location/Address:	Reserve 21496, Lot 130 Bremer Bay Road, Bremer Bay
Name of Applicant:	Shire of Jerramungup
File Reference:	CS.SP.7
Author:	Craig Pursey, Manager of Development
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 May 2019
Attachments:	<ol style="list-style-type: none"> 1. Ablution block upgrade plans 2. Poster and survey results
Authority/Discretion:	Executive

SUMMARY:

The Paperbarks Park has been progressively upgraded over the past 3 years with assistance from a grant from LotteryWest.

The last stage in this process, which is an obligation under the terms of the grant agreement, is to upgrade the ablution block. Plans have been drafted and tenders accepted for the upgrade works, one of the last remaining outstanding decisions is what to do with the existing public art work on the face of the ablution block.

A public survey was held seeking opinion on the best way forward with 62% of respondents wishing to retain the artwork for a variety of reasons.

This report recommends retaining the artwork and starting a process for place additional artwork on the new Unisex Accessible Toilet (UAT).

BACKGROUND:

In 2015 Council commenced a process to upgrade the Paperbarks Park area with preliminary plans prepared and a grant application lodged with LotteryWest. Council were successful in obtaining a Grant from LotteryWest in December 2016 for 50% of the costs of the upgrades.

The project included the following elements:

1. Sealing of the carpark and upgrades to the roads (completed early 2017)
2. Upgrade of the park itself with new tables, seating, barbeques, fencing, shelters and playground (completed October 2018)
3. Upgrade of the ablution block (incomplete)

Council's obligations under the terms of the grant were to seal the carpark and upgrade the ablution block.

Ablution Block Upgrades

A number of concepts have been prepared for the upgrade of the ablution block at Paperbarks in the last 3 years. The design has changed a number of times due to uncertainty around how to achieve the best use of Shire resources and the status of the artwork on the front of the building.

The upgrade of the ablutions must include the refreshing of all internal fixtures and fittings and most importantly the addition of a Unisex Accessible Toilet (UAT). The intention has been to provide a durable ablution block that meets today's standards and legislative requirements and fits in with the upgrades in the park opposite.

Options explored in the past include:

1. Demolition and a new build;
2. Retention of the existing building and retrofitting the internal space with new fixtures and fittings plus a UAT inside the existing building footprint; or
3. Retention of the existing building, retrofitting the internal space with new fixtures and fittings plus a new freestanding UAT outside of the existing ablution block.

Demolition and replacing with a new building was assessed and deemed to be the most expensive option with much of the budget taken up by uncertain demolition costs, power upgrades and earthworks that would not offer any physical product for money spent. Additionally, the existing building was assessed and found to be in a sound condition with the only substantial issue to address being achieving access at the correct gradient.

Unfortunately, the project has been tendered a number of times over the last 3 years as staff sought the most cost effective solution that meets the legislative requirements for new ablutions. The last tender effectively requested a 'design and construct' proposal from a builder with the successful tenderer being J & TW Dekker from Albany.

Works are to start shortly and include:

- Retention of the existing building with internal fit out of new fixtures and fittings;
- A new freestanding UAT that achieves the required gradients for access; and
- Rendering of the outside of the existing building to match the new UAT.

A copy of the plans for upgrading are attached to this report.

Public Art

The front of the ablution block has been painted with a sea life scene depicting local wildlife. The Bremer Bay Townscape Committee (now defunct) initiated the idea to paint the ablution block around 2001 with Sue Stokes and Corrine Hobbs being influential. This Committee agreed at the time to engage Julie Outram to design and oversee the painting of the artwork. In February 2002 Julie painted large parts of the art with assistance from the local community members and school children at the time. The townscape committee then had the art sealed with anti-graffiti paint which appears to have stood the test of time.



CONSULTATION:

As the first option chosen in 2016 was to upgrade the existing building no consultation was undertaken in regard to the ablution upgrade. However, the cost of upgrading within the existing building footprint and access issues to a UAT made pursuing this option difficult.

Staff then chose to consider alternative options including a new freestanding UAT or a new build. It was decided to make this decision 'in house' at the time in an effort to speed the process up. At no time was a decision made to demolish the existing ablutions but some informal, strong feedback was received from some members of the community to retain the existing building.

As stated above, following a design and construct tender process, an internal decision was made to retain the existing ablution block and add an external UAT.

Artwork

The issue then arose with what to do with the existing artwork on the outside of the ablutions. A new freestanding UAT is proposed and it was thought to render both this and the existing building to match. This would have resulted in the existing artwork being rendered over to achieve some architectural symmetry between the two buildings.

However, staff were not sure of the level of public feeling around the artwork and took the following steps to assess what to do with the artwork:

1. Discussions were held with Julie Outram, the original artist, who stated that she had little attachment to the artwork but would prefer that the existing building was retained;
2. Council were informally approached as to whether to seek public comment, it was decided to seek public comment; and
3. A public survey was then prepared that ran between the 28 March 2019 and 23 April 2019 asking the question:

“How do we best upgrade the front of the existing building to compliment the refurbishment and new unisex accessible toilet addition?”

Four options were provided and an opportunity to provide additional comment. The questions were:

Question	Response
Retain the original artwork on the front of the building and abstain from works being carried out at the front of the building	15.60%
Keep the original artwork as it is and render the brickwork around the mural in a colour matching the render of the remaining building	47.52%
Render the entire building and run a public art competition inviting local artists to submit draft designs for new public art to decorate the front of the building	35.46%
Render the entire building and don't reinstate any public art	1.42%

A copy of the advert, survey results and comment are attached to this report for Council's consideration.

The survey was run through the Shire's Facebook site, website, Council Buzz, Jerry Journal, Bremer Bulletin, adverts at public places, at a stall at the Easter Markets and hard copies available at the Bremer Bay Community Resource Centre.

COMMENT:

The decision regarding what to do with the existing artwork is the last decision to make on this upgrade program.

On balance, the survey results were in favour of retaining the existing artwork with the comments lodged showing some reasonably strong opinions both ways. Comments in favour of retaining the artwork revolved around the art forming part of the history of the town and it being a good representation of local sea life. Comments against retaining the artwork included questions about the life left in the paint, a new, fresh start being desired and the matching in of render with the artwork would look average.

Other ideas coming out of the survey include:

- Render the whole building and replace with same or similar image;
- Place the image onto t-shirts and towels and use them to market Bremer Bay;
- Replace with a new community art project, school art project or engage a local artist;
- Include aboriginal artists and acknowledge traditional owners of the land;

Where to from here?

Whilst a survey has been conducted, the results of the survey are not a decision on what to do, but should help inform Council's final decision.

As stated above, originally staff intended to render the whole building and reinstate the original artwork over the top. This would have sealed the building and resulted in the new UAT blending with existing building.

However, given the public feeling about retaining the artwork as is, there appears to be a number of options for Council to consider including (but not limited to):

1. Leave the outside of the existing ablution block as is and have the new UAT present differently. This would be more economical, retain the artwork and tell the story of the site as it has developed over time.
2. As per option 1 but add new public art to the UAT to achieve some architectural sympathy between buildings;
3. Render both buildings with the exception of the existing art work; or
4. Render both buildings and reinstate the original artwork.

If the end result sought is to have the old blend with the new, then one way to achieve this is to leave the existing ablution block as is and place new artwork on the outer surfaces of the new UAT. This would result in the outside surfaces of the toilet block seen as you approach being covered in public art, thus achieving a sense of architectural sympathy between the two structures.

Alternatively, rendering and reinstating the same or new art work would give the outward appearance of a new build and match in with the redevelopment of the Paperbarks park area generally.

STATUTORY ENVIRONMENT:

There are no statutory requirements to provide public art in the Shire of Jerramungup.

STRATEGIC IMPLICATIONS:

This item relates to the following components from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.2 - Improved Liveability: To develop initiatives and programs, supported by high quality infrastructure that improves lifestyle outcomes and makes the Shire of Jerramungup an attractive place to live.

Objectives:**2.2.3 - Beach infrastructure and amenities replacement and renewal****FINANCIAL IMPLICATIONS:**

Completing the upgrades and acquitting the grant with LotteryWest this financial year would be ideal for budgeting purposes.

Retention of the artwork may provide minor savings in not rendering a portion of the ablution block.

Additional funds will be sought in the coming financial year for additional earthworks and retaining to upgrade the parking in the immediate area and formalise a disabled parking bay immediately adjacent to the UAT.

WORKFORCE IMPLICATIONS:

Shire staff will undertake the bulk earthworks and rendering of the buildings as required.

POLICY IMPLICATIONS:

There are no policy implications for Council.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

THAT Council,

- 1. Retain the existing artwork on the front of the Paperbarks Park ablution block; and**
- 2. Engage a local community group to prepare public art for the front of the new UAT.**

MOTION: OCM190506

MOVED: Cr Leenhouders

SECONDED: Cr Iffla

THAT Council;

- 1. Retain the existing artwork on the front of the Paperbarks Park ablution block and render around the existing artwork;**
- 2. Render the new UAT to match the existing building; and**
- 3. Engage a local community group to prepare public art for the front of the new UAT**

CARRIED: 6/0

REASON FOR VARIATION:

Additional information included to provide greater clarity in the motion.

3:41pm Cr Bill Bailey left the meeting.

3:43pm Cr Bill Bailey returned to the meeting.

3:46pm Janna Cheshire left the meeting.

9.4 EXECUTIVE SERVICES

9.4.1 INFORMATION BULLETIN APRIL 2019

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	
Author:	Martin Cuthbert, Chief Executive Officer
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 May 2019
Attachments:	1. April 2019 Information Bulletin
Authority/Discretion:	Information

SUMMARY:

To advise Council on the information items for April 2019 including actions that have been undertaken in relation to decisions of Council and actions performed under delegated authority.

BACKGROUND:

There is no specific requirement to report on actions performed under delegated authority to Council. However, to increase transparency this report has been prepared for Council and includes actions performed under delegated authority for the month of April 2019.

CONSULTATION:

Internal, all officers that have been deemed responsible for enacting each Council decision has provided an update on its status.

COMMENT:

The Status of Council Decisions report is an important administrative tool used by the Shire to monitor the implementation of Council decisions. Any Council decision that has not yet been fully implemented will remain on the list until it has been completed.

Once the minutes of each Council meeting have been completed, the Executive Assistant uploads each decision of Council into the spreadsheet and allocates it to the relevant Shire office for actioning and comment. The spreadsheet is accessible by all relevant Shire officers.

The Shire enters into various agreements by affixing its Common Seal. The *Local Government Act 1995* states that the Shire is a body corporate with perpetual succession and a Common Seal. Those documents that are to be executed by affixing the Common Seal or signed by the Shire President and the Chief Executive Officer are reported to Council for information on a regular basis.

STATUTORY ENVIRONMENT:

Local Government (Administration) Regulations 1996

19. Delegates to keep certain records (Act s. 5.46(3))

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

- a) how the person exercised the power or discharged the duty; and*
- b) when the person exercised the power or discharged the duty; and*
- c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.*

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 – 2026; Aspiration 2.5 – Civic Leadership: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Objectives:

2.5.2 – Maintain a highly accountable and transparent governance network and decision making process

FINANCIAL IMPLICATIONS:

There are no financial implications for this report.

WORKFORCE IMPLICATIONS:

There are no workforce implications for this report.

POLICY IMPLICATIONS:

Policy implications do not apply to this report and it is the opinion of the author that policy development is not required.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council RECEIVE the Information Bulletin including the actions performed under delegated authority for the month of April 2019.

MOTION: OCM190507

MOVED: Cr Leenhouders

SECONDED: Cr Parsons

That Council RECEIVE the Information Bulletin including the actions performed under delegated authority for the month of April 2019.

CARRIED: 6/0

9.4.2 THE SOUTH COAST ALLIANCE INC

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	ED.PR.6
Author:	Craig Pursey, Manager of Development
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 May 2019
Attachments:	<ol style="list-style-type: none"> 1. Confidential attachment - South Coast Alliance Inc Strategic Plan 2. Confidential attachment - Priority action list for 2018/19
Authority/Discretion:	Executive

SUMMARY:

In July 2015 the City of Albany and Shire's of Denmark and Plantagenet formed an economic alliance focussed on the economic development of the Lower Great Southern region.

The Shire Presidential, Deputy President and CEO have attended a number of these meetings and the alliance have indicated that they would be happy to have the Shire of Jerramungup included in the alliance.

This report recommends that Council resolve to formally request membership of the South Coast Alliance Inc.

BACKGROUND:

In July 2015 the City of Albany and Shire's of Denmark and Plantagenet formed an economic alliance focussed on the economic development of the Lower Great Southern region. This alliance started with a Memorandum of Understanding (MoU) and the engagement of a jointly funded Executive Support Officer to guide and facilitate its implementation.

Last year the Lower Great Southern Economic Alliance formed an incorporated association and is now called the South Coast Alliance Inc (the Alliance).

The Alliance is focused on three pillars to deliver economic advantage to the sub-region:

- Advocacy
- Economic Development and Tourism
- Efficiency and Consistency

The 'guiding principles' for the Alliance include:

- *Always ask, 'can we do this better together?'*
- *Exercise 'co-opetition' - co-operate to compete with the rest of the world, not each other or our neighbours in the wider region or State*
- *Respect our differences and refrain from involvement in each other's governance*
- *Only act where there is a clear, net benefit, and no harm or undue risk*
- *Be open and Transparent to our communities.*

The Alliance has adopted a Strategic Plan and has a rolling 'priority action list', a copy of these documents are attached to this report as *confidential attachments*.

CONSULTATION:

Nil – none required.

COMMENT:

The Shire Presidential, Deputy President and CEO have attended a number of these meetings and the Alliance have indicated that they would be happy to have the Shire of Jerramungup included.

Membership of the Alliance may provide greater political weight to the Shire's effort's at advocacy for various regional matters such as improvements to South Coast Highway, sealing of the road to Point Ann and better health services.

There may be greater economic gains as well through joining future waste management solutions, joint tourism promotion and coordinated responses to future economic opportunities.

Lastly, working with larger local governments may provide support for staff, additional resources and opportunities for collaboration between administrations leading to efficiencies.

Joining the Alliance would imply active engagement with the Alliance and this would have workload implications for senior staff and the Shire President and Deputy.

STATUTORY ENVIRONMENT:

The Local Government Act allows for a local government to take part in an incorporated body.

STRATEGIC IMPLICATIONS:

This item relates to the following components from the Shire of Jerramungup Community Plan 2016 - 2026; Aspiration 3.2 - Economic Diversity: To support initiatives which develop strong, diverse and resilient local businesses.

Objectives:

3.2.5 - Establish and maintain strategic partnerships with neighbouring Council's to improve services and opportunities for the community

FINANCIAL IMPLICATIONS:

Membership of the Alliance has an annual contribution, whilst the amount is not certain, it is estimated to be approximately \$6,000. Member Councils have also made individual contributions to individual projects on a case by case basis.

WORKFORCE IMPLICATIONS:

Attendance at the monthly Alliance meetings and hosting meetings as required.

There will be additional work attending the business of the Alliance as well as the Shire of Jerramungup.

POLICY IMPLICATIONS:

There are no policy implications for Council.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

THAT Council write to the South Coast Alliance Inc and request to formally join this alliance as an active member.

MOTION: OCM190508

MOVED: Cr Iffla

SECONDED: Cr Bailey

THAT Council write to the South Coast Alliance Inc and request to formally join this alliance as an active member.

CARRIED: 6/0

9.4.3 COUNCILLOR RESIGNATION

Location/Address:	N/A
Name of Applicant:	N/A
File Reference:	
Author:	Charmaine Solomon, Deputy Chief Executive Officer
Responsible Officer:	Martin Cuthbert, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	7 May 2019
Attachments:	
Authority/Discretion:	Information

SUMMARY:

Councillor Bruce Trevaskis has formally tendered his resignation from his office of councillor. Council is now requested to consider allowing this vacancy to remain unfilled until the October 2019 Local Government ordinary elections.

BACKGROUND:

In accordance with section 2.31 of the *Local Government Act 1995* (the Act), Councillor Bruce Trevaskis has resigned from his office of Councillor by providing written notice of his resignation to the Chief Executive Officer (CEO). The resignation takes effect from 17 April 2019.

Section 4.16(3) of the Act stipulates that should a resignation be received after the third Saturday in January in an election year, but before the third Saturday in July that election year, Council may, with the approval of the Electoral Commissioner, defer an extraordinary election to the ordinary election day of that year.

CONSULTATION:

Western Australian Electoral Commission

COMMENT:

Council may choose to commence an Extraordinary Election process however, given the short length of this remaining term and the costs of holding an extraordinary election (approximately \$10,000) of which Council has made no allowance for in the current year's Budget under section 4.17 of the Local Government Act 1995, the position may remain vacant provided Council maintains at least 80% representation.

With a total of seven (7) Elected members, having six (6) remaining provides Council with 85% representation, preventing the need for Council to call an Extraordinary Election accordingly.

STATUTORY ENVIRONMENT:

Local Government Act 1995

2.31. Resignation

- (1) *An elector mayor or president may resign from the office of mayor or president.*
- (2) *A councillor may —*
 - (a) *resign from the office of councillor;*
 - (b) *resign from the office of councillor mayor or president, deputy mayor or deputy president.*
- (3) *Written notice of resignation is to be signed and dated by the person who is resigning and delivered to the CEO.*
- (4) *The resignation takes effect from the date of delivery of the notice or from a later day specified in the notice.*

4.16. Postponement of elections to allow consolidation

- (1) *This section modifies the operation of sections 4.8, 4.9 and 4.10 in relation to the holding of extraordinary elections.*
- (2) *If a member's office becomes vacant under section 2.32 (otherwise than by resignation) on or after the third Saturday in July in an election year and long enough before the ordinary elections day in that year to allow the electoral requirements to be complied with, any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.*
- (3) *In the case of a member's office becoming vacant under section 2.32 by resignation, if —*
- (a) *the resignation takes effect, or is to take effect, on or after the third Saturday in July in an election year but not later than one month after the ordinary elections day in that year; and*
 - (b) *the CEO receives notice of the resignation long enough before that ordinary elections day to allow the electoral requirements to be complied with,*

any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.

- (4) *If a member's office becomes vacant under section 2.32 —*
- (a) *after the third Saturday in January in an election year; but*
 - (b) *before the third Saturday in July in that election year,*

the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

[Section 4.16 amended: No. 66 of 2006 s. 7; No. 2 of 2012 s. 11.]

4.17. Cases in which vacant offices can remain unfilled

- (1) *If a member's office becomes vacant under section 2.32 on or after the third Saturday in July in the election year in which the term of the office would have ended under the Table to section 2.28, the vacancy is to remain unfilled and the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*
- (2) *If a member's office becomes vacant under section 2.32 —*
- (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*
 - (b) *before the third Saturday in July in that election year,*

the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

- (3) *If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

- (4A) *Subsection (3) applies —*
- (a) *if —*
 - (i) *the office is for a district that has no wards; and*

(ii) *at least 80% of the number of offices of member of the council in the district are still filled;*

or

(b) *if –*

(i) *the office is for a ward for which there are 5 or more offices of councillor; and*

(ii) *at least 80% of the number of offices of councillor for the ward are still filled.*

(4) *If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.*

[Section 4.17 amended: No. 49 of 2004 s. 31; No. 66 of 2006 s. 8; No. 17 of 2009 s. 12.]

STRATEGIC IMPLICATIONS:

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

Aspiration 2.5 – Civic Leadership: To provide strong civic leadership and governance systems that are open and transparent and ethical.

Objectives:

2.5.2 – Maintain a highly accountable and transparent governance network and decision making process

FINANCIAL/BUDGET IMPLICATIONS:

Subject to Council's direction, a budget amendment of approximately \$10,000 would be required if an extraordinary election is resolved to be undertaken or if approval is not granted from the Electoral Commissioner.

WORKFORCE IMPLICATIONS:

There are no workforce implications for this report.

POLICY IMPLICATIONS:

Nil

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION:

That Council, BY AN ABSOLUTE MAJORITY:

- 1. Acknowledges Councillor Trevaskis resignation as of 17 April 2019;**
- 2. Thanks Councillor Trevaskis for his contribution to the Shire of Jerramungup as an elected member since October 2003;**
- 3. In accordance with section 4.17(4A) of the Local Government Act 1995, the Council request approval from the Electoral Commissioner for the vacant Council position caused by the recent resignation of Bruce Trevaskis to remain vacant until the Ordinary October 2019 Local Government Elections.**

MOTION: OCM190509

MOVED: Cr Bailey

SECONDED: Cr Leenhouders

That Council, BY AN ABSOLUTE MAJORITY:

- 1. Acknowledges Councillor Trevaskis resignation as of 17 April 2019;**
- 2. Thanks Councillor Trevaskis for his contribution to the Shire of Jerramungup as an elected member since October 2003;**
- 3. In accordance with section 4.17(4A) of the Local Government Act 1995, the Council request approval from the Electoral Commissioner for the vacant Council position caused by the recent resignation of Bruce Trevaskis to remain vacant until the Ordinary October 2019 Local Government Elections.**

CARRIED: 6/0 BY AN ABSOLUTE MAJORITY

3:55pm Murray Flett left the meeting.

3:56pm Murray Flett returned to the meeting.

10.0 COUNCILLOR REPORTS

Cr Rex Parsons

Attended ANZAC Day service in Jerramungup
Attended Regional Road Group meeting in Bremer Bay
Attended WALGA Zone meeting in Bremer Bay
Attended Special Council Meeting and CEO review

Cr Andrew Price

Attended ANZAC Day service in Jerramungup.
Attended WALGA Zone meeting in Bremer Bay
GSCORE Trails meeting at the Sports Club, Jerramungup
Attended Special Council Meeting and CEO review

Cr Joanne Iffla

Met with Transport Minister Hon Rita Saffioti at Bremer Bay Marina
Attended Special Council Meeting and CEO review

Cr Bill Bailey

Attended ANZAC Day service in Jerramungup.
Attended WALGA Zone meeting in Bremer Bay
Attended Regional Road Group meeting in Bremer Bay
Attended Special Council Meeting and CEO review

Cr Julie Leenhouders

Attended Regional Road Group meeting in Bremer Bay
Attended WALGA Zone meeting in Bremer Bay
Attended Special Council Meeting and CEO review

Cr Robert Lester

Attended ANZAC Day service in Jerramungup.
Attended Regional Road Group meeting in Bremer Bay
Went boating with Transport Minister Hon Rita Saffioti at Bremer Bay Marina
Attended WALGA Zone meeting in Bremer Bay
Attended Special Council Meeting and CEO review
Attended meeting with WACHS, St John Ambulance and new Community Paramedic

11.0 NEW BUSINESS OF AN URGENT NATURE

Various roads in Bremer Bay require maintenance (Wellstead Road, Point Henry Road and main road into town) as there are a lot of pot holes and the road shoulders need repairing. Road to Sports Club requires resealing. Manager of Works to meet with Councillors and assess road priorities.

Push from some local governments to enable CBH land to be rateable which would require the removal of current Ex Gratia Rates provisions. Staff to investigate proposal and current agreement between Shire of Jerramungup and CBH.

**12.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED
(CONFIDENTIAL MATTERS)**

Nil

13.0 CLOSURE

13.1 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held Wednesday, 19 June 2019, commencing at 2.00pm, in the Council Chambers, Jerramungup.

13.2 CLOSURE OF MEETING

The Presiding Member closed the meeting at 4:22pm

These minutes were confirmed at a meeting held

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Signed:

Presiding Person at the meeting at which these minutes were confirmed

Date: